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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

MEETING NOTICE

EXECUTIVE COMMITTEE

There will be a meeting of the Executive Committee of the North Central Florida Regional Planning Council on **July 23, 2026**. The meeting will be held as a hybrid meeting in-person at the **Holiday Inn Hotel and Suites, Santa Fe Room, 213 Southwest Commerce Boulevard, Lake City, Florida**, and via Communications Media Technology at **6:00 p.m.**

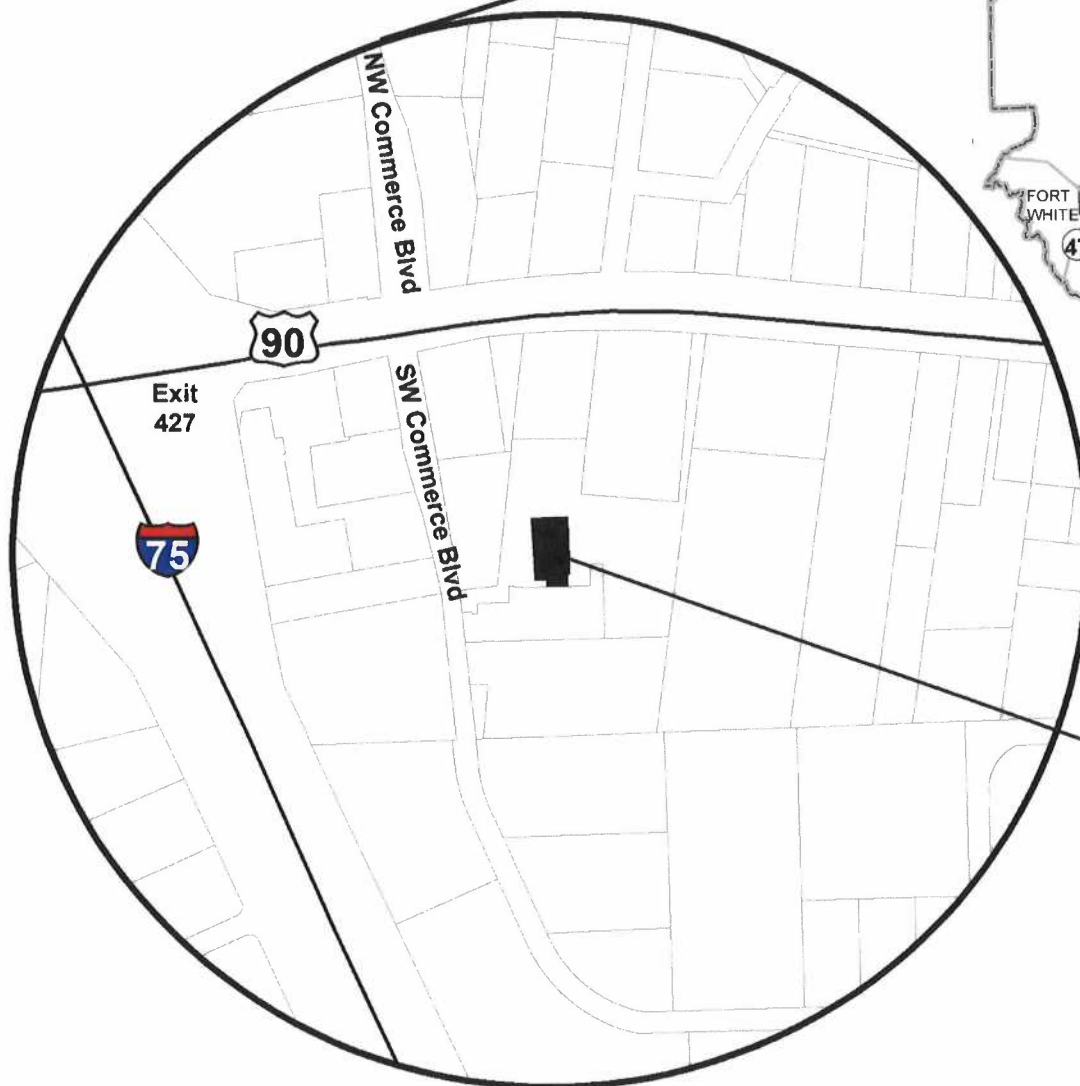
DIAL IN NUMBER: **Toll Free 1.888.585.9008**

CONFERENCE CODE: **568 124 316**

Holiday Inn Hotel & Suites

213 SW Commerce Blvd
Lake City, Florida 32025

Directions: From the intersection of Interstate 75 and U.S. Highway 90 (exit 427) in the City of Lake City turn, East onto U.S. Highway 90, travel approximately 450 feet to SW Commerce Blvd, turn right (South) onto SW Commerce Blvd, travel approximately 720 feet and the Holiday Inn Hotel & Suites is on the left.



1 inch = 500 feet

Holiday Inn
Hotel & Suites





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AGENDA EXECUTIVE COMMITTEE

Hybrid Public Meeting
Holiday Inn Hotel & Suites
213 Southwest Commerce Boulevard
Lake City, Florida and
Via Communications Media Technology

July 23, 2026
6:00 p.m.

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* I. APPROVAL OF MINUTES - June 29, 2026	5
II. CONTRACTS AND APPLICATIONS - None	
III. PROGRAM REPORT - None	
IV. GENERAL ADMINISTRATION	
* A. Office Building and Warehouse Roof Replacement	9
V. OTHER BUSINESS - None	
VI. PUBLIC COMMENTS	

The Committee welcomes you to this meeting. This time is set aside for our citizens and general public to address the Committee. If you would like to address the Committee, please complete a form, come forward when you are called, and state your name for the record. Please also limit your comments to not more than three minutes. Your participation is welcomed.

See Attachments

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
EXECUTIVE COMMITTEE
MINUTES

Hybrid Meeting
Holiday Inn Hotel & Suites
Lake City, Florida and
Via Communications Media Technology

June 29, 2026
6:00 p.m.

MEMBERS PRESENT
IN PERSON

Patricia Bouie Hutchinson, Vice-Chair
Don Hale Secretary

MEMBERS PRESENT
VIA COMMUNICATIONS
MEDIA TECHNOLOGY
(FOR QUORUM)

Jhelecia Hawkins, Chair

MEMBERS PRESENT
VIA COMMUNICATIONS
MEDIA TECHNOLOGY
(NOT FOR QUORUM)

None

Chair Jhelecia Hawkins requested that Vice-Chair Patricia Bouie Hutchinson preside at the Executive Committee meeting.

Noting a quorum being present, Vice-Chair Hutchinson called the meeting to order at 6:03 p.m.

I. APPROVAL OF MINUTES - May 28, 2026

ACTION: Commissioner Hale made the motion, with a second by Mayor Hawkins, to approve the minutes for the May 28, 2026 Executive Committee meeting as written and circulated. The motion carried unanimously.

II. CONTRACTS AND APPLICATIONS -

A. Agreement with Florida Division of Emergency Management for Update Hazard Analyses - Fiscal Year 2026-27

ACTION: Commissioner Hale made the motion, with a second by Mayor Hawkins, to recommend that the Council approve the Agreement with the Florida Division of Emergency Management to Update Hazard Analyses -Fiscal Year 2026-27. The motion carried unanimously.

III. PROGRAM REPORT -

A. Transportation Disadvantaged Local Coordinating Board Appointments

ACTION: Mayor Hawkins made the motion, with a second by Commissioner Hale to recommend that the Council appoint Brooke Beck-Smith as the voting Citizen Advocate Representative on the Levy County Transportation Disadvantaged Coordinating Board to the remainder of a three-year term ending June 30, 2027; and appoint Casey Ditter as the voting Local Medical Community Representative on the Lafayette County Transportation Disadvantaged Coordinating Board to the remainder of a three-year term ending June 30, 2028. The motion carried unanimously.

B. Transportation Disadvantaged Local Coordinating Board Reappointments

ACTION: Mayor Hawkins made the motion, with a second by Commissioner Hale to recommend that the Council reappoint Tiffany McKenzie as the voting Community Action Agency Representative on the Alachua County Transportation Disadvantaged Coordinating Board and the Levy County Transportation Disadvantaged Coordinating Board to three-year terms ending June 30, 2029; reappoint Albert Linden as the voting Veteran Representative on the Alachua County Transportation Disadvantaged Coordinating Board to a three-year term ending June 30, 2029; reappoint Barbara Fischer as the voting Veteran Representative on the Bradford County Transportation Disadvantaged Coordinating Board and the Union County Transportation Disadvantaged Coordinating Board to three-year terms ending June 30, 2029; reappoint Meagen Wakeland as the voting Community Action Agency Representative on the Columbia Hamilton Suwannee Transportation Disadvantaged Coordinating Board and the Madison County Transportation Disadvantaged Coordinating Board to three-year terms ending June 30, 2029; and reappoint John Koch as the voting Elderly Representative on the Columbia Hamilton Suwannee Transportation Disadvantaged Coordinating Board to a three-year term ending June 30, 2029. The motion carried unanimously.

C. Transportation Disadvantaged Local Coordinating Board Chair Appointment
Columbia Hamilton Suwannee Counties

ACTION: Mayor Hawkins made the motion, with a second by Commissioner Hale to recommend that the Council appoint Commissioner Everett Phillips Chair of the Columbia, Hamilton Suwannee Transportation Disadvantaged Coordinating Board for a one-year term ending June 30, 2027. The motion carried unanimously.

IV. GENERAL ADMINISTRATION -

A. Proclamation Proclaiming July 4, 2026 America 250 Day

ACTION: Commissioner Hale made the motion, with a second by Mayor Hawkins to recommend that the Council adopt a proclamation proclaiming July 4, 2026 America 250 Day in the north central Florida region. The motion carried unanimously.

B. Executive Director Employment Contract Extension

ACTION: Mayor Hawkins made the motion, with a second by Commissioner Hale to recommend that the Council approve and authorize the Chair and Secretary to execute an amendment to the executive director employment contract, extending the term of the employment contract for an additional four-year term, beginning October 1, 2026 and terminating on September 30, 2030, with all other terms and conditions of employment remaining in full force and effect. The motion carried unanimously.

V. OTHER BUSINESS - None

VI. PUBLIC COMMENTS - None

The meeting adjourned at 6:21 p.m.

Jhelecia Hawkins, Chair

7/23/26
Date



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July 16, 2026

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Office Building and Warehouse Roof Replacement

On August 4, 1999, the Council purchased a 7,560 square foot office building and 1,989 square foot warehouse on a 4.4-acre site located at 2009 NW 67th Place, Gainesville, Florida, for \$490,000. The office building and warehouse of pre-engineered steel construction were constructed in 1980. The Council had been renting the office building and warehouse for the previous seven years beginning on November 1, 1992.

On April 11, 2025, a severe hail storm occurred in northwest Gainesville dropping up to two inch (golf ball size) hail resulting in damage to the office building metal roof and warehouse metal roof. The office building metal roof had previously been treated with a polyurethane sealant in 2007. Following the hail storm, the Council's property and casualty insurance carrier inspector, Florida Municipal Insurance Trust, inspected both roofs and verified damage necessitating the replacement of the office building metal roof and replacement of approximately 25 percent of the warehouse metal roof.

The Trust's TurnKey Recovery Program was used for the roof replacement project. The Program eliminates upfront out-of-pocket expense associated with an insured property loss and is an extension of the insurance coverages offered under the property and casualty insurance policy. The Program is managed by SynergyNDS, the Trust's recovery program manager, coordinates the overall claim and recovery process. The insurance premium pays for the Program and there are no additional direct claim costs that are passed on to the policyholder.

The Program provides real-time reporting and experienced project management at no additional cost. Additionally, all approved claim related recovery costs, upfront material deposits and contractor progress payments are paid direct by SynergyNDS to contractors and vendors.

Synergy/NDS prepared technical specifications and used the Program's Qualified Managed Vendor Program contractor list to solicit bids. The project also included new high intensity light emitting diode parking lot lights mounted on the roof facade. Construction repair work was completed on April 14, 2026. The new acrylic-coated galvalume metal roof has a 25-year material warranty and the construction repair work has a 12-month workmanship warranty. The total cost of the project was \$333,837 with the Council's share being limited to the property and casualty insurance policy deductible of \$500.

If you have questions concerning this matter, please do not hesitate to contact me.

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