

**NORTH CENTRAL FLORIDA LOCAL EMERGENCY
PLANNING COMMITTEE MINUTES**

PCS Phosphate
White Springs, FL

Thursday, 16 May, 2013
10:00 a.m.

MEMBERS PRESENT

Shayne Morgan,
Vice-Chair
Frank Armijo
Bill Ellis
Robert Garbett
Scott Garner
Matt Harris for
Gracie Kennedy
Kathy Jenkins
Paul Kremer
Donnie Land
David Peaton
Dan Smith
Donnie Sessions
T.F. Smoak
Ed Ward
Nelo Williamson, Jr.

MEMBERS ABSENT

Ron Mills, Chair
Tim Alexander
Mike Brimeyer
Tom Cisco
Clint Daugherty
David Donnelly
Robyn Gedeon
Carl Glebowski
Keith Godwin
Scott Holowasko
Sylvia Ifft
Brian Johns
Erica Kight (excused)
David Meurer
John Mousa
Jennifer Paris
Casey Schmelz
Kimberly Thomas
Steve Truluck

GUESTS PRESENT

Brian Bradshaw, FDEM
Bill Brideson, GCFR
Mitch Harrell, GCFR
Henry Land, HCEM
John Wright, HCEM

STAFF PRESENT

Dwayne Mundy

The meeting was called to order at 10:12 a.m.

I. CHAIRMAN'S REPORT AND INTRODUCTIONS

It was reported that Chairman Ron Mills was out of the state and Vice-Chair Shayne Morgan would be chairing today's meeting. He asked that everyone introduce themselves. Vice-Chair Morgan thanked Terry Baker and Bill Ellis from PCS Phosphate for providing a location for today's meetings. Terry Baker, the site manager for PCS Phosphate welcomed everyone to the facility.

Vice-Chairman Morgan reported that last week was the Governor's Hurricane Conference and that the Florida Preparedness Association also conducted meetings at that time. He stated that it is an issue of concern for Florida's emergency managers is the loss of funding to support keeping E-Plan free.

II. APPROVAL OF 14 February 2013, LEPC MEETING MINUTES

Action: It was moved by Scott Garner and seconded by Ed Ward to adopt the minutes of the 14 February, 2013, LEPC meeting as printed. The motion passed unanimously.

III. LEPC BUSINESS ITEMS

The Committee discussed concerns regarding the 2012 Chemical Inventory Reporting information not being provided to all Fire Departments by facilities. Dwayne Mundy reported that Chairman Ron Mills discussed this concern at the last LEPC Staff and Chairs meeting. Facilities were advised during the compliance workshops and at the State Emergency Response Commission that there was a letter of exemption from the Environmental Protection Agency saying that facilities that do not send a copy of its Tier 2 report to the local Fire Department won't be fined. This involves Fire Departments being expected to download information from the E-Plan on line data base.

The request for public records made to the Division of Emergency Management has indicated that such a letter of exemption apparently does not exist. Ron Mills had expressed his concern that facilities may potentially be fined for not sending information to the local Fire Departments. Chairman Mills asked that this issue addressed by the LEPC. One possible solution is for the LEPC send a print out of the E-Plan information to every Fire Department in the region and let them know that there were some miscommunications to facilities this year.

Action: It was moved by Donnie Sessions and seconded by David Peaton to provide the 2012 Tier 2 reporting information contained in E-Plan to the appropriate Fire Departments. The motion passed unanimously.

It was reported that a memorandum of understanding was adopted at the last LEPC meeting that establishes a formal agreement with the State Emergency Response Commission on allowing facilities to submit electronically to the LEPC using the E-Plan site to meet the chemical inventory reporting requirements. There is also an option that Fire Departments may enter into an agreement so that facilities would not be required to submit hardcopies to the Fire Departments. The group discussed that with the concern of the continuation of the E-Plan data base, that we should wait and see what happens with it prior to encouraging Fire Departments to adopt its use.

Dwayne Mundy reported on the Hazard Analyses update. He said that the Division of Emergency Management Director, Brian Koon has stated that the Hazard Analyses will not be eliminated for the fiscal year starting July 1, 2013. Dwayne Mundy also reported that he is a member of the Hazard Analyses workgroup and that two meetings have been conducted so far.

One area of concern he has raised is the release of duration for a sulfuric acid release. It was decided that at the conclusion of today's meeting that Paul Kremer, PHD Chemist and Bill Ellis, Professional Engineer would review the equations contained in the Technical Guidance which define the release duration. Mr. Mundy added that this is important because it indicated that sulfuric acid becomes airborne 10 times faster than a gas.

The short term goal of the Hazardous Analyses review process is to make needed modifications to the contract, training and review process to eliminate any problems. Dwayne Mundy reported that a concern that he has found is that the level of concern used for defining the evacuation worse case scenarios is at an inappropriate level.

It was discussed that the Division of Emergency Management has reported has that is too much work for them to review the Hazard Analyses and that they no longer want to perform this activity. The group discussed the possibility of the LEPC reviewing the Hazardous Analyses as a way of increasing involvement and better prioritizing better planning efforts. It was noted that in the West, Texas ammonia nitrate explosion that the LEPC was essentially nonexistent and that the Chair of the LEPC was unaware that he was even the Chair. The LEPC discussed that the process of them reviewing the Hazard Analyses would increase the involvement of the committee and the mandated job of preparing an emergency plan for these facilities.

Dwayne Mundy reported that over 7,000 Tier 2 forms have been entered into E-Plan for facilities reporting statewide. He estimated that approximately 70 percent of the facilities in this region have used the electronic reporting for 2012.

IV. PUBLIC INFORMATION ISSUES

Vice-Chairman Shayne Morgan gave a summary of activities conducted during Hazardous Materials Awareness week. Activities included three "Improving Chemical Safety" seminars and three "How to Comply with Hazardous Waste Management" seminars. It was discussed that at the next meeting the LEPC should pick the theme for the 2014 Hazardous Materials Awareness week.

It was reported that the LEPC is continuing the updating of the LEPC web pages. Older out of date information is being removed and that newer information is being added. Shayne Morgan reviewed the membership and noted that every occupational category is currently filled. He stated additional representation could be used in law enforcement, emergency medical services, and broadcast media. Other issues coming include the update of the LEPC plan. Mr. Mundy reported that this year's update to the plan will consist primarily of formatting improvements.

V. FIRST RESPONDERS ISSUES

It was reported that counties are conducting their Multiyear Training and Exercise Programs and the LEPC has provided some input into the county and regional multiyear training and exercise plans. It was also reported that LEPC conducts awareness and

operations level classes throughout the year on request and currently it is conducting a technician class every other year and alternating with technician refreshers classes.

The group heard a report on the issues currently being addressed by the SERC Training Task Force. State Training Task Force Chair, Donnie Sessions reported that currently there are three issues on which they are working. He stated that a white powder protocol is being developed with the Division of Health, which focuses on sampling procedures and identifying if a situation is a creditable threat. A second project is the updating of the Hazardous Materials Guidelines for Emergency Response. The final task is scheduling the next Hazardous Materials symposium.

It was mentioned that the Regional Hazardous Response Team will meeting today at 11:30 a.m. Mr. Mundy indicated that grant application cycle has been opened again and we have two days in which to submit an application. He explained trouble with the application process.

The LEPC has conducted Technician Refresher classes in Live Oak, Bell and Lake City. Air Monitoring is being scheduled in Live Oak prior to the end of June. The HazmatIQ class is scheduled in Gainesville on May 30, 2013. A Decontamination class in Dixie County is also being scheduled in the near future. Dixie County has recently taken possession of the Decontamination Trailer of the North Central Florida Regional Hazardous Materials Response Team. The Team is working on a plan to add hazmat training props to the Gilchrist County Public Safety Headquarters.

Chief Armijo from Lake City raised the issue that we still need to incorporate a credentialing/ accountability system to identify Regional Hazmat Team members and indicate their level of training. Dan Smith reported that the one methodology identified was the issuing of coins with serial numbers to identify team members. It was decided that this issue should be added to the agenda to the next meeting.

VI. OTHER BUSINESS AND INFORMATION REQUESTS

It was reported that no out of the ordinary requests or information had been received this quarter. Tim Smoak discussed ongoing communication issues and the importance of reviewing marketing claims prior to the purchase of expensive equipment. It was reported that the TRANSCAER workshop is being planned at the State Fire College for September 2013 and that it was reported that all of the training is being provided through an out of state rail car group.

Dwayne Mundy reported that he attended the Ammonia Safety day at the Fire College and participated in a panel discussion on increasing facility involvement and preplanning with both the LEPC and the Emergency Responders.

VII. NEXT MEETING DATE AND LOCATION

The next meeting date was discussed and set for Thursday, August 15, 2013 at 10:00 am at the Columbia County Emergency Operations Center. It is anticipated that the Regional Hazmat Team will meet at 1:00 pm that same day and location.

It was moved and the meeting was adjourned at 11:25 a.m.


Chairman

Aug 15, 2013
Date

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