

**NORTH CENTRAL FLORIDA LOCAL EMERGENCY  
PLANNING COMMITTEE MINUTES**

PCS Phosphate Conference Center  
White Springs, FL

Thursday, May 29, 2014  
10:00 a.m.

**MEMBERS PRESENT**

Ron Mills, Chair  
Frank Armijo  
Tom Cisco  
Bill Ellis  
Robyn Gedeon  
Scott Holowasko  
Brian Johns  
Paul Kremer  
Marc Land for  
    Donnie Land  
Shayne Morgan,  
    Vice-Chair  
David Peaton  
Donnie Sessions  
Dan Smith  
Ebbin Spellman for  
    David Donnelly  
Ed Ward

**MEMBERS ABSENT**

Tim Alexander  
Mike Brimeyer  
Clint Daugherty  
Dave Dickens  
Robert Garbett  
Scott Garner  
Carl Glebowski  
Keith Godwin  
Mitch Harrell  
Sylvia Ifft  
Gracie Kennedy  
Erica Kight  
David Meurer  
John Mousa  
T.F. Smoak  
Kimberly Thomas  
Steve Truluck

**GUESTS PRESENT**

Dwight Boozer, FDEM  
John Hampton, American  
    Red Cross  
Henry Land, HCEM  
Bruce Scott, FDEM  
David Still  
Tim Westbury, LCFD  
John Wright, HCEM  
Jordan Yarbough,  
    American Red Cross

**STAFF PRESENT**

Dwayne Mundy

The meeting was called to order at 10:06 a.m.

**I. CHAIRMAN’S REPORT AND INTRODUCTIONS**

Chair Ron Mills welcomed everyone and asked that they introduce themselves. He thanked Bill Ellis and PCS Phosphate for hosting today’s meeting. Bill Ellis introduced David Still, who is the Environmental Manager at PCS Phosphate. Mr. Still thanked the group for its efforts and invited the members to come back. Chair Mills announced he has been appointed by the Governor to the State Emergency Response Commissioner after a year and a half wait

**II. APPROVAL OF 20 FEBRUARY, 2014, LEPC MEETING MINUTES**

**Action: It was moved by Shayne Morgan and seconded by Dan Smith to adopt the minutes of the February 20, 2014, LEPC meeting as printed. The motion passed unanimously.**

### III. LEPC BUSINESS ITEMS

Dwayne Mundy gave an update on the status of Presidential Executive Order 13650: Improving Chemical Facility Safety Security. He referenced a letter from the LEPC in the meeting packet making for recommendations. These recommendations included support of the Florida regional LEPC model, support for CAMEO for conducting hazards analysis, recommending that ammonia nitrate should be reported on Tier 2 forms and recommending to the US Department of Transportation that the money being made available at the local level should increase from 75 percent to 90 percent.

Dwayne Mundy reported on the status of the State Emergency Response Commissions Hazards Analysis Working Group. He stated that he has been elected chair of the group and recommendations were made during the April SERC meeting. He said that the Regional Planning Councils will be taking over the review of the Hazard Analysis and it is the intent that the efforts will focus on increasing coordination between facilities and responders. The group discussed issues with the current Hazards Analysis process including one county one never receiving comments on its sample submission and another county having difficulties contacting farmers to sign the site verification forms. Other items included the development of state defined fields which facilities could use to provide additional information being requested for section 302 sites.

The group discussed procedures for reviewing and approving Hazards Analysis. It was reported that the LEPC would adopt and approve the Hazards Analysis as part of the annual LEPC update.

Possible HMEP planning projects were discussed. An e-mail from Paul Weatherspoon discussing possible projects being submitted as part of this year's HMEP grant application was reviewed. It was reported that the emphasis by the US Department of Transportation is that projects be focused on Transportation, but excluding facilities where the majority of transportation accidents occur. The reported source for Florida's potential projects was what California did two years ago.

As a new activity at LEPC meetings, each county was asked to report on hazardous materials activities and exercises. Alachua County - they have completed their Hazardous Analysis and conducted an airport exercise that focused on a mass casualty incident which also included hazardous materials. Bradford County - an incident at occurred at a local facility where the explosion was heard at the fire department two miles away. The result of the spill was reported to have removed rust from areas where it leaked. This occurred during the week of the GHC at Dumont in the City of Starke, Bradford County. Columbia County - SHSGP funding is being applied for and may be used for possible hazardous materials drill next year. A diesel spill of 6,000 gallons occurred on the Interstate and a technician class and exercise were completed.

Gilchrist County - the hazardous analysis are completed and the propane release at Ferral Gas was discussed. It was reported that the fire department was told the tank was empty for years prior to the release. Hamilton County - reported that the SHGPS

money is in place. Lafayette County - conducted a table top exercise in March and is working on the after action report. Madison County - reported the LEPC had recently conducted an Awareness Level class. That a chlorine leak occurred two weeks before the Farrow Gas leak in the City of Madison. A table top exercise with CSX was conducted last year and that a functional exercise with CSX is being planned. Taylor County - Robyn Gedeon from Georgia Pacific/Buckeye reported that a chlorine dioxide release occurred yesterday as part of the restarting the mill after a maintenance shut down. Another release occurred the week before.

#### IV. PUBLIC INFORMATION ISSUES

Vice-Chairman Shayne Morgan reported that the LEPC should move Hazardous Materials Awareness Week to September to coincide with National Preparedness Month. It was discussed that this would result in two Hazardous Materials Awareness Weeks in 2014; however, we would no longer need to compete with Hazardous Weather Awareness Week which happens to occur near or at the same time. Mr. Morgan reviewed the biannual appointments of members and alternates to the LEPC. The group was removing a few members that had stopped attending meetings and had found some replacements. John Hampton will be representing the American Red Cross and gave some background information on his new position.

Dwayne Mundy reported that work is continuing on the LEPC webpage update and that the latest area being changed is that the adopted minutes are being added to the archived section.

No additional public information issues were identified.

#### V. FIRST RESPONDERS ISSUES

Chief Donnie Sessions discussed the first responder issues. It was reported that on yesterday's SERC training task force conference call that DEM had stated that no additional training funds are available as requested by the LEPC and they did not review the status of HEMP planning funds as requested.

Chief Sessions reported on the LEPC biannual exercise which was conducted as part of a technician training class held in Lake City. He stated the incident in fall a diesel spill on Alachua/Columbia County border with leaks into the Santa Fe River. He reported that less than two weeks later that an incident occurred on the Interstate in Columbia County spilling 6,000 gallons of diesel and that booms were issued to contain the spill in nearby waterways. Chief Sessions reviewed the improvement plan matrix which itemized the recommendations for the LEPC to make as a result of the exercise.

Dwayne Mundy reported on the status of the supplemental environmental projects on the website and data base. He stated that it is anticipated that the division will have a beta test version completed prior to the July State Emergency Response Commission meeting. He added that he has been in contact with the US EPA regarding

enforcement actions that may be taken against Farrow Gas as a result of having releases from non-reported propane storage tanks.

Chief Sessions reported on the State Emergency Response Commission Training Task Force issues. He stated that a chairman of the group said that is people wish to volunteer or work on any of the issues in the attachment to let him know.

It was reported that the Regional Hazardous Materials Response Team Policy Board meeting will follow this meeting at the same location today.

VI. OTHER BUSINESS AND INFORMATION REQUESTS

No new business or information requests were discussed.

VII. NEXT MEETING DATE AND LOCATION

The tentative date for the next LEPC meeting was August 21, 2014 at the Madison County Emergency Operations Center.

It was moved and the meeting was adjourned at 11:15 a.m.

  
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Chairman

8/21/2014  
\_\_\_\_\_  
Date