

Approved
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**NORTH CENTRAL FLORIDA LOCAL EMERGENCY
PLANNING COMMITTEE MINUTES**

Gilchrist County Emergency
Operations Center, Bell, Florida

Thursday, May 28, 2015
10:00 a.m.

MEMBERS PRESENT

Frank Armijo
Toddy Clifford
Sandi Courson
 Sam MacDonell
Robyn Gedeon
Scott Holowasko
Bruce Jordan, Madison FR
Gracie Kennedy
 For Matt Harris
Ron Mills, Chair
Mark Milton
David Peaton
Donnie Sessions
Dan Smith
Emily Smoak
 For T.F. Smoak
Kimberly Thomas
John Wright

MEMBERS ABSENT

Tim Alexander
Dave Dickens
David Donnelly
Robert Garbett
Scott Garner
Carl Glebowski
Mitch Harrell
Matt Harris
Jeff Huffman
Sylvia Ifft
Brian Johns
Paul Kremer
Henry Land
Marc Land
Shayne Morgan
David Meurer
John Mousa
Ebbin Spellman
David Still
Kimberly Thomas
Ed Ward

GUESTS PRESENT

Brooks Butler
Todd Clifford
Kevin Denney
Thomas Klecka
David Knowles
Scott Mixon
Steve Severance
Emily Smoak

STAFF PRESENT

Dwayne Mundy

The meeting was called to order at 10:12 a.m.

I. CHAIRMAN'S REPORT AND INTRODUCTIONS

Chairman Ron Mills welcomed everyone and asked that they introduce themselves. He reported on the recent Florida Emergency Preparedness Association activities and welcomed representatives from Marion and Levy Counties. David Peaton welcomed everyone to the Gilchrist County Emergency Operations Center.

II. APPROVAL OF 19 FEBRUARY 2105, LEPC MEETING MINUTES

Action: It was moved by David Peaton and seconded by Scott Holowasko to adopt the minutes of the February 19, 2015, LEPC meeting as corrected. The motion passed unanimously.

III. LEPC BUSINESS ITEMS

Dwayne Mundy gave an updated on the status of the Hazards analysis. He reported that the new contracts have been distributed to the regional planning councils in counties. He also said that the hazards analysis for this fiscal year will be completed during this month. It was decided that a data distribution meeting should be held after June once all of the hazards analysis are final.

The counties reported on hazards material activities and exercises. Alachua County reported that they have been working with Law enforcement on responding on the one pot manufacturing methamphetamines. Columbia County reported on the hazardous materials exercise held at Gateway College. Gilchrist County discussed the farrow gas release and asked if any news had been heard on enforcement actions. Madison County reported that a new emergency management director is being searched for, after the resignation of Tom Cisco who is going to Volusia County. Marion County reported on the May 20th mock activation of the emergency operations center. They also discussed that Loves Truck stop has a new type of fuel that is a cryogenic natural gas. Taylor County reported holding a table pump exercise involving a railroad scenario. Union county was reported to have been involved in a fire at a saw mill facility.

The committee discussed the HMEP planning project for the year and initial planning conference was held on the railroad tabletop exercise based on rail commodity flow information. The group discussed that the exercise should be held in Starke because of the high volume rail traffic going through the city. It was decided that the midterm planning conference should be held prior to the next LEPC meeting and that the results of the rail flow study should be reviewed at the meeting. It was reported by Chief Armijo that the city of Lake City is acquiring a rail spur and offered that for consideration for use at a future exercise and or hands rail training.

Chair Mills introduced Scott Mixon and Ryan Miller from Foley Cellulose, formerly known as Buckeye Cellulose. They discussed the risk management plan of the facility. They emphasis the coordination with local responders, emergency management, and the community. It was reported that safety is a primary goal in the operation of the facility.

The group discussed risk management plans and how the local emergency planning committee could improve coordination with those facilities. It was reported that all of the current facilities except for one contain toxic chemicals and that hazardous analysis are conducted at those sites providing the primary means of coordination. It was reported that Hunter Panels in Lake City was the only site with only flammable materials and that site was including in the most recent hazardous analysis site visits. It was decided that the LEPC staff should request access to the RMP information online and that the vulnerable areas reported for the offsite consequence analysis should be compared with the vulnerable zones for many of the same chemicals prepared in the hazardous analysis. It was discussed that the facilities are invited to the annual facility meeting typically held in February.

The annual update of the emergency response plan was discussed. It was reported that the plan would need a major update next year's assuming they would be addition of with the priority major update next year with the addition of Marion and Levy Counties.

It was reported that the legislation has been signed into law that moves Levy and Marion Counties into the North Central Florida Planning district. It is anticipated that the state of emergency response commission in July will add those counties to the LEPC district. It was reported that Alachua, Bradford, Gilchrist and Union Counties are in the same division of emergency management region and are experienced with working with Levy and Marion County emergency responders and emergency management.

It was discussed that once the appointments of the counties to the LEPC are final that the next meeting should be held in Marion County to provide an opportunity for current LEPC district 5 members to attend and discuss if they are interested in joining this LEPC district. The LEPC concluded that it did not want to exclude any LEPC members from being on this LEPC because of the change in boundaries.

IV. PUBLIC INFORMATION ISSUES

The LEPC previously had selected September 13-19, 2015, as Hazardous Materials Awareness Week. This is part of National Preparedness Month and the focus will be Sheltering In-Place education. The LEPC is looking to join other emergency management events and partner with them.

LEPC Vice-Chair for Public Information, Shayne Morgan and Staff Dwayne Mundy gave a presentation on Sheltering In-Place versus Evacuation at the Florida Emergency Preparedness Association Annual Meeting held in Orlando in February. The City of Orlando Hazmat Team (which won this year's Team Competition at the Symposium) also participated in the round table discussion. The workshop concluded with an activity on Sheltering In-Place decision making using a plume generated in ALOHA, a map printed from the new MARPLOT 5, and critical facilities downloaded from the FDEM data sharing portal.

The group discussed that hazardous materials awareness week was being held in September during national preparedness month. The focus of the week this year will be sheltering in place education. The group reviewed a letter submitted to FEMA suggesting that they enhance their hazardous materials page and especially the sheltering in place education.

The membership of the committee was briefly reviewed and it was noted that at the next meeting we can figure out how to handle new members.

V. FIRST RESPONDERS ISSUES

Next, the group discussed First Responder issues. The first responders training program and classes were discussed. It was reported that upcoming classes include two day hazmat technician refresher classes in Live Oak, Bell, and Lake City. Additional classes are being scheduled include using resources from the training trailers and those classes will be held in the same cities that were previously mentioned. It was reported that some training funds remain and that some discussions have been going on with the city of Madison regarding some operations level training there. It was reported that the bureau of radiation control was conducting some training in Gainesville using some actual sources of radiation.

The status of the submental environmental projects website and database was discussed next. It was reported that the website has been online since the last ___ meeting and that additional enhancements have been identified. The group discussed that the EPA had issued a fine against Gainesville Ice for not filing a Tier 2 report and this was a missed opportunity for submental and environmental project. Other potential releases involved Adena Meats in Ocala as well as Ferrell Gas in the Cities of Madison and Trenton.

Chief Sessions reported on the state emergency response commission training task force issues. Items discussed included the development of check off sheets for operations and technician skills based upon that NFPA 472.

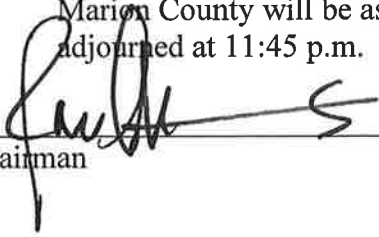
There was noted that the regional hazardous responses team meeting was being held today at 1:00 p.m. in the same location. It was reported that the regional team has applied for a pipeline safety grant in the amount of \$100,000.00 which would include enhancing existing hazmat training programs to include pipeline responses, enhancing operations level responses capabilities, and conducting planning, community outreach and table top exercises.

VI. OTHER BUSINESS AND INFORMATION REQUESTS

Other business discussed included Scott Holowasko reporting on a new deadline for mixtures for the global harmonization system which is updating Materials Safety Data Sheets into Safety Data Sheets. Kevin Denney from the American Red Cross stationed in Gainesville reported that now Marion and Levy are also covered by that Red Cross atlas. Lake City fire department reported that they are exploring the use of drones for provided video feed for situation awareness for the fire department. The group discussed the requirements to get licenses and how the use of unmanned aerial vehicles has helped other emergency response organizations.

VII. NEXT MEETING DATE AND LOCATION

It was decided that the next meeting will tentatively schedule for August 20 and that Marion County will be asked to provide a location for that meeting. The meeting was adjourned at 11:45 p.m.



Chairman

8/20/2015
Date

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