

Approved 8-18-16

**NORTH CENTRAL FLORIDA LOCAL EMERGENCY
PLANNING COMMITTEE MINUTES**

Location: Foley Cellulose LLC,
One Buckeye Drive, Perry, FL

May 26, 2016
10:00 a.m.

MEMBERS PRESENT

Capt. Steven "Pat" Feagle
Robyn Gedeon
Mike Nelson (Alt.)
Matt Harris
Bruce Jordan
Paul Kremer
Marc Land
Michael Laycock
David Peaton, Vice Chair
Dan Smith
Steve Sererance
Leigh Webb
For Alan Whigham

MEMBERS ABSENT

Shayne Morgan, Chair
Tim Alexander
Frank Armijo
Sandi Courson
Jordan Dern
Dave Dickens
Robert Garbett
Scott Garner
Ronald Grant
Mitch Harrell
Jeff Huffman
Brian Johns
Kevin Denney
Henry Land
David Meurer
David Sill
Kimberly Thomas
Ken Braswell
Richard Dennis
Jimmie Enderle
Peter Kaminski
Randy Ming
Stewart Robinson

GUESTS PRESENT

Raymond Baxter
Ralph Smith
Steve Spradley
Bruce Scott
Don Sessions
Dan Cassel
Dan Hickey
Matthew Doty

STAFF PRESENT

Dwayne Mundy

The meeting was called to order at 10:05 a.m.

I. CHAIRMAN'S REPORT AND INTRODUCTIONS

Vice Chair David Peaton called the meeting to order and welcomed everyone and asked that they introduce themselves. Robyn Gedeon welcomed everyone to Foley Cellulose and gave a safety briefing on safety rules and how to use the escape mask issued at the gate. David Peaton reported that he attended the last LEPC Staff and Charis and SERC meetings in St. Petersburg.

II. APPROVAL OF MAY 26, 2016 LEPC MEETING MINUTES

Actions: It was moved for approval on the minutes on May 26, 2016. It was moved by Bruce Jordan and seconded by Robyn Gideon to adopt the minutes of the May 26, 2016 meeting as printed. Motion passed unanimously.

III. LEPC BUSINESS ITEMS

The Members reviewed the recently updated LEPC Members policies. The group reviewed the changes to the policy and Dwayne Mundy gave an example relating to the standard of conduct for LEPC members.

The counties reported on hazardous materials activities and exercises. Dan Smith reported that in Alachua County that Gainesville Fire Rescue was conducting a hybrid technician class using the online materials available. It was reported that Shayne Morgan was sponsoring an incident management class in Columbia County and that is why he was absent today. Gilchrist County reported that a Cameo class on using hazards analysis is scheduled at the EOC for June 7th. Levy County reported that they will be conducting their own hazards analysis next time and that are beginning planning for a Hazardous materials exercise. Marion County reported that there was a hazardous materials exercise at the Florida State Fire College during the week of the state wide hurricane exercise. Ocala Fire Rescue is interested in sending students to the next offering of the Hybrid Technician class at the Florida State Fire College.

Dwayne Mundy reported on the status of the Tier Two reports and the updates of the Hazard analysis. He said that the Hazard Analysis should all be completed for all the counties and that the next cycle begins on July 1, 2016. He said that a review of the most recent Tier Two data indicates that approximately 25% of the facilities are improperly reporting that they are a section 302 site. It was also reported that the Florida division of Emergency Management is working to establish a data base for keeping track of section 302 facilities, which has been an ongoing problem.

Dwayne Mundy reported that the 2016 Emergency Guide Books for Florida have been delivered to the State Logistics Resource Center in Orlando. He said that he is awaiting delivery of those books and that an email was sent out with a proposed distribution of the number of boxes going to each county.

Dwayne Mundy reported that at the last LEPC Chairs & Staff meeting that the Division distributed a memo which restricts regional planning councils from charging more than 26% indirect on the LEPC contract. The group was informed that this could create a problem with the Regional Planning Council continuing to staff this LEPC and work arounds are being explored.

IV. PUBLIC INFORMATION

The group discussed that October 17, 2016 is the 30th Anniversary of the passing of the Emergency Planning and Community Right to Know Act that established LEPCs. The group discussed activities to help celebrate this achievement to be conducted during the week of October 17, 2016. Activities would include sending a resolution to all local governments asking them to join the LEPC in proclaiming Hazardous Materials Awareness Week. A second activity would be identifying which critical facilities are within a vulnerable zone in a hazard analysis and contacting them and letting them know about shelter in place preparedness. A third activity would include trivia questions with "Get A Plan" flashlights as prizes.

It was reported that a shelter in place trainer class was held prior to the LEPC meeting today. The group reviewed a simple flyer that explains the steps available for shelter in place. It was requested that this flyer be distributed to the counties for their printing and distribution.

Other public information issues were discussed. It was decided that the LEPC should have Facebook and Twitter accounts in order to facilitate public outreach.

V. FIRST RESPONDERS ISSUES

Hazardous materials first responder training classes conducted so far this fiscal year were discussed. Potential upcoming classes included a two day technician refresher and offerings of the hybrid technician class. It was discussed if there were sufficient students for the LEPC to host a class or pay tuition for students to attend the Florida State Fire College.

The group discussed the supplemental and environmental projects website and data base available at floridadisaster.org/sep. Fire departments were encouraged on entering potential hazmat projects into the data base which may receive funding in lieu of fines for facilities that fail to report chemical releases in a timely manner.

The status of the commodity flow study was discussed. This is the HMEP planning project for the fiscal year and has the goal to identify the most types of hazardous commodities being shipped by railroad and over the highway. Mr. Mundy reported that he has started conducting placard counts on I-10 and I-75 and that he was putting together a package to be distributed to fire departments and asking them to also assist with the commodity flow studies. He said the minimum commitment would involve sitting alongside a road for two hours and keeping track of which placards went by.

The group reviewed the proposed changes to the risk management program of the Clean Air Act Section 112(r). After reviewing and discussing the changes

regarding facilities and emergency responders exercising together, it was decided that the LEPC would offer no comments on this proposed change.

At the last training task force meeting the participation of ~~Fire~~fire ~~Departments~~departments with ~~Hazmat~~hazmat teams in a self-assessment was requested. The group discussed various ways that this could be accomplished though peer review in this district. It was reported that it is believed that the new rule from the Fire Marshalls office on Hazardous materials training standards has been approved. It was reported that an ethanol trainer class is available online and it was recommended as a way of preparing for responses to ethanol being shipped by rail for adding to gasoline.

VI. OTHER BUSINESS AND INFORMATION REQUEST

No additional items were discussed.

VII. NEXT MEETING DATE AND LOCATION

Next meeting date and location the tentative date for the LEPC Meeting was set as August 18, 2016 and it was decided to ask Bradford County to host that meeting. The LEPC will request a presentation by the railroads on the results of the commodities flow study information requested by both ~~CFX~~CSX railroads and ~~North~~Folk Southern. The meeting was adjourned at 11:33 am.



Chairman

8-18-2016

Date