

**NORTH CENTRAL FLORIDA LOCAL EMERGENCY
PLANNING COMMITTEE MINUTES**

Location: Columbia County Emergency
Operations Center, Lake City, FL

Date: June 1, 2017
Time: 10:00 a.m.

MEMBERS PRESENT

Shayne Morgan, Chair
Frank Armijo
Matt Doty
Robert Garbett
Matt Harris
Bruce Jordan
Paul Kremer
Michael Laycock
John MacDonald
David Peaton, Vice Chair
Dan Smith
Ralph Smith
Ed Ward
Alan Whigham

MEMBERS ABSENT

Tim Alexander
Ken Braswell
Cassidy Carlile
Roger Nogaki
Sandi Courson
Richard Dennis
Jordan Dern
Jimmie Enderle
Steven 'Pat' Feagle
Michael Fowler
Scott Garner
Ronald Grant
Mitch Harrell
Scott Holowasko
Jeff Huffman
Brian Johns
Peter Kaminski
Henry Land
Marc Land

MEMBERS ABSENT

David P. McIntire
Erin Miller
Randy Ming

Augustin Olmos
Tim Smoak
Lisa Sprague
David Still
Kimberly Thomas

GUEST PRESENT

Gina Lambert
Brian Bradshaw
David Kraus
Stephanie Cheshire

STAFF PRESENT

Dwayne Mundy

The meeting was called to order at

I. CHAIR'S REPORT AND INTRODUCTIONS

Chair Shayne Morgan welcomed everyone to the Columbia County Emergency Operations Center for today's meeting. He asked that everyone introduce themselves. Shayne Morgan reported that he did not attend the most recent State Emergency Response Commission meeting.

II. APPROVAL OF FEBRUARY 16, 2017 MEETING MINUETS

Action: It was moved by Ed Ward and seconded by Bruce Jordan for approval of the minutes as modified for the February 16, 2017 meeting. The motion passed unanimously.

III. LEPC BUSINESS ITEMS

Dwayne Mundy reported on the status of Tier Two reporting and facilities registered in E-Plan. He said that error checking for Section 302 sites has improved since you must have an Extremely Hazardous Substance to be able to click the Section 302 box. He reported on the Risk Management Program and said that the State Emergency Response Commission has approved a work schedule that includes three sides for the upcoming year in this district. Mr. Mundy referred to the report on of the Hazards Analysis survey and discussed the implications and opportunity to stream line the process.

Mr. Mundy reported on the National Association of SARA Title III Programs Official Conference held in conjunction with the State Emergency Response Commission meeting. He reported that he gave a presentation on the Hazards Analysis Survey during the SERC meeting, and the next day an overview of the activities and exercises associated with the pipeline safety grant. He said it's a very useful conference in terms of what learning what is going on in other states and at the Federal level.

The group reviewed hazardous materials incidents reported to the State Watch Office. This information contained in the packet was distributed to the State Emergency Response Commission as part of its meeting. Next, each county reported on hazardous materials incidents and activities.

In Columbia County, Lake City Fire Department Chief Frank Armijo reported on a mercaptan release at the city gate for a gas pipeline. He discussed the issues with mercaptan found in an old storage tank. Shayne Morgan announced that a hurricane awareness class was being held on June 21st and a railcar incident class later next month. Suwannee County reported that they have been busy with concerts at Spirit of the Suwannee and that they have received ownership of the trailer purchased through the pipeline technical assistance grant. Madison County reported that CSX railroad had hosted a class in the city of Madison.

In Alachua County, the City of Gainesville Hazardous Materials team reported typical hydrocarbon releases and testing a for arsenic potentially placed in someone's coffee. Gilchrist County reported no incidents. Levy County reported that an all hazards senior officials workshop was being held in June, 15th. Gainesville Fire Rescue added they had some old air monitoring meters available that could be rebuilt for \$750 and then be worth approximately \$4000.

The update of the Local Emergency Planning Committee plan was discussed. Items identified for change this year include removing medical facilities that were added for Marion County as well as an expansion of the description of the incident command system.

IV. FIRST RESPONDERS ISSUES

The status of the first responder training program was discussed. The group was referenced to a spread sheet in the packet that itemized the classes conducted so far. Dwayne Munday added that we will need to do more classes in the remaining parts of the district since we are no longer funding classes for Marion County or the City of Ocala.

The Pipeline Emergency Responder Initiative was discussed. Dwayne Mundy reported that the first meeting was held on April 20th in Jacksonville. This is an initiative to increase pipeline safety through training for emergency responders. The group discussed the benefits of using the LEPC's to coordinate classes should be encouraged especially since the LEPC's have a current PHMSA-based hazardous materials contract with the state.

Hazardous materials teams were reminded to submit their team self-assessments if they have not already done so. The group was reminded that the Local Emergency Planning Committee biennial exercise is being held today at 1:00 p.m.

The discussion on public information issues was initiated by David Peaton, Vice-Chair-Public Information. The group was reminded that the annual coordination meeting to which all facilities are invited is scheduled for November 16, 2017, to be held at the Gainesville Regional Utilities Eastside Operations Center.

Progress on the distribution of Shelter in Place flyer and training was discussed. It was reported that Michael Fowler from Air Liquide in High Springs had used the power point and shelter in place house to conduct training in High Springs for the Women's Club.

The Committee discussed membership changes and attendance records. It was decided that the members from Marion County would be thanked for their service and would be notified of opportunities with East Central LEPC. The categories of law enforcement and print or broadcast media could use additional representation. However, all occupational categories still remain filled.

It was reported that the requirements under Section 324 of the Emergency Planning and Right to Know Act were recently fulfilled with the publication of notices of availabilities of public information.

V. NEXT MEETING DATE AND LOCATION

The next meeting date was selected as the Madison County Emergency Operations Center on either august 10th or august 24th. This is to avoid a conflict with the division of Emergency Management Region 3 meeting which is scheduled for August 17, 2017.

The meeting was adjourned at 11:17 a.m.



Chair

8-10-17
Date