

Approved  
8-16-18

**MINUTES  
NORTH CENTRAL FLORIDA  
LOCAL EMERGENCY PLANNING COMMITTEE**

Location: Hamilton County  
Nutrien Conference Center, White Springs, FL

May 24, 2018  
10:00 a.m.

**MEMBERS PRESENT**

Shayne Morgan, Chair  
Darian Brown  
Tim Westbury  
Robert Garbett  
Scott Garner  
Kevin Carr  
J.L. Waldron  
Christopher Bond  
Bruce Jordan  
Michael Laycock  
David McIntire  
David Peaton, Vice-Chair  
Ralph Smith  
Sharon Hingson  
Ed Ward

**MEMBERS ABSENT**

Frank Armijo  
Tim Alexander  
Cassidy Carlile  
Sandi Courson  
Dave Dickens  
Matt Doty  
Michael Fowler  
Mitch Harrell  
Michael Holmes  
Scott Holowasko  
Jeff Huffman  
Paul Kremer  
Henry Land  
Marc Land  
John MacDonald  
Augustin Olmos

**MEMBERS ABSENT**

Tim Smoak  
Lisa Sprague  
David Still  
Alan Whigham

**GUESTS PRESENT**

Gracie Kennedy  
Dan Cassel  
Ebbin Spellman  
Chris Leavitt  
Robin Peiffer  
Adam McCook  
Mike Williams

**STAFF PRESENT**

Dwayne Mundy

The meeting was called to order at 10:10 am.

**I. CHAIR'S REPORT AND INTRODUCTIONS**

Chair Shayne Morgan called the meeting to order. Mike Williams representing Nutrien welcomed everyone to the Conference Center and provided a background on the history of the facility including the new owner Nutrien. Everyone introduced themselves and Shayne Morgan gave a brief Chair's report. Chair Morgan reported on the most recent State Emergency Response Commission Meeting.

**II. APPROVAL OF FEBRUARY 15, 2018 MEETING MINUETS**

**Action: It was moved by Ed Ward and seconded by Scott Garner to adopt the meeting minutes as presented. The motion passed unanimously**

**III. PRESENTATION: NUTRIEN WHITE SPRINGS EMERGENCY RESPONSE TEAM**

Adam McCook, Nutrien, reviewed the response capabilities of the Nutrien White Springs Emergency Response Team. Skills include hazardous materials, confined space, high angle rescue, emergency medical technicians, wildland fires and industrial fire brigades. Mr. McCook described the response vehicles parked outside of the Conference Center and invited the group to examine them during the day.

#### IV. BUSINESS ITEMS

Next, Chair Morgan presented the Yatabe Awards Certificates of Appreciation to Bobby Garbett, Chief Bruce Jordan and himself.

Counties were asked to report on Hazardous Materials Incidents and Activities that have occurred in their counties. Columbia County Fire Rescue reported attending training in Pueblo, Colorado on railcar response and said it was excellent training and recommended it. It was noted that a technician class is being conducted in Columbia County this month. Levy County reported that they are fortunate that they have not had any hazardous materials incidents and that they have a situation leader class scheduled in the near future. Dixie County reported interest in a Hybrid 160-hour class and reported recently completing awareness and operation classes conducted by Scott Holowasko. Gilchrist County reported no hazardous materials as did Madison County. Taylor County reported no hazardous materials incidents.

Chair Morgan welcomed new Suwannee County Emergency Management Director Sharon Henson and reported that Kimberly Thomas has retired and moved to Georgia. Taylor County Fire Rescue described their new special operations truck. Gainesville Fire Rescue reported no incidents. Florida Department of Transportation reported that Federal Highway debris management training was being conducted for emergency response personnel.

The Florida Department of Environmental Protection reported that they have a new truck and will be visiting emergency operations centers throughout the region. Shands Hospital discussed an upcoming tabletop exercise involving a natural gas leak. Shands also reported that decontamination equipment stored at the Local Emergency Planning Committee office was being returned to Shands Hospital.

Next, the group discussed the initial Florida Pipeline Emergency Responder Initiative meeting held in St. Augustine on April 11, 2108. Dwayne Mundy, Director of Public Safety and Regulatory Compliance, reported that part of the U.S. Department of Transportation, Pipeline and Hazardous Materials Safety Administration Technical Assistance Grant is to assist in the formation of a Florida Pipeline Network and that the next meeting will be held on July 11, 2018 in Cocoa Beach prior to the Local Emergency Planning Council Staff and Chairs meeting. It was reported that the North Central Florida Regional Hazardous Materials Response Team will be giving a presentation prior to the start of the Pipeline Emergency Responder Initiative meeting.

#### V. PUBLIC INFORMATION ISSUES

Vice-Chair of Public Information David Peaton reported on the election of officers at the August 16, 2018 Local Emergency Planning Committee meeting. It was reported that the Biennial Local Emergency Planning Council appointments are being renewed for two-year terms starting July 1, 2018.

The group discussed the update of the emergency response plan and that no significant changes are included in the update this year. Next, the group discussed other public information issues including a recommendation to present hazardous materials information during hurricanes since they are not the only hazards to threaten a county. Updates were given on Tier II reporting, and that the annual update of the hazardous analyses are currently being reviewed by the Florida Division of Emergency Management.

VI. FIRST RESPONDER ISSUES

The group reviewed the hazardous materials responders training classes that were held during the last fiscal year. Highlights included sending individuals to the Hazardous Materials Symposium and conducting two hybrid 160-hour technician classes. Remaining classes include two air monitoring classes and the online one-half of the technician class for Levy County. Next, the group discussed the North Central Florida Regional Hazardous Materials Response Team meeting being held at 12:30 p.m. today with topics including the distribution of four-gas detectors and full scale exercises with pipeline companies.

VII. OTHER BUSINESS AND INFORMATION REQUESTS

No other business or information requests were made.

VIII. NEXT MEETING DATE AND LOCATION

It was decided the next meeting will be held in Levy County at the Cedar Key Community Center on August 16, 2018 at 10:00 a.m.

The meeting was adjourned at 11:09 a.m.

  
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Chair

8-16-2018  
Date