MINUTES  
NORTH CENTRAL FLORIDA  
LOCAL EMERGENCY PLANNING COMMITTEE

Nutrien Conference Center  
White Springs, Florida  

May 30, 2019, Thursday  
10:00 a.m.

MEMBERS PRESENT  
Darian Brown  
Sandi Courson  
Matt Doty  
Robert Garbett  
Scott Garner  
Christopher Gilbert  
Sharon Hingson  
Michael Holmes  
Bruce Jordan, Vice-Chair  
Keith Knelle  
Michael Laycock  
David McIntire  
Shayne Morgan, Chair  
Ralph Smith  
Ed Ward  
Joshua Wehinger  
Alan Whigham

MEMBERS ABSENT  
Cassidy Carlile  
Dave Dickens  
Michael Fowler  
Mitch Harrell  
Scott Holowasko  
Paul Kremer  
Henry Land  
Marc Land  
Chris Leavitt  
John MacDonald  
David Peaton, Vice-Chair  
Tim Smoak  
Lisa Sprague  
David Still  
Luke Waldron

GUESTS PRESENT  
Brad Davis  
Bryan Grebel  
Adam McCook  
Chuck McHood  
Silas Owens  
Michael Whitten

STAFF PRESENT  
Michael Escalante  
Dwayne Mundy

The meeting was called to order at 10:10 am.

I. CHAIR’S REPORT AND INTRODUCTIONS

Chair Shayne Morgan called the meeting to order. Attendees introduced themselves and Shayne Morgan gave a brief Chair’s report. Mike Williams, General Manager at Nutrien gave a welcome that included a safety share on how to avoid overheating. Adam McCook was presented with a Certificate of Appreciation,

II. APPROVAL OF THE FEBRUARY 21, 2019 MEETING MINUTES

Action: It was moved by Scott Garner and seconded by David McIntire to adopt the meeting minutes as modified. The motion passed unanimously.

III. BUSINESS ITEMS

County Reports were given on Hazardous Materials Incidents and Activities.
An agreement with Nutrien to increase coordination in response and training with local responders was discussed. This could include a memorandum of understanding with nearby counties. The Local Emergency Planning Committee and Regional Hazmat Team also might want to consider becoming parties to the memorandum of understanding. This is an ongoing project which Nutrien taking the lead.

It was reported that Alachua County was the final local government to sign the updated interlocal agreement. Signed copies of the mutual agreement will be distributed to the member local governments. The Committee discussed the large incident on I-75 that occurred eight years ago.

IV. PUBLIC INFORMATION ISSUES

Future workshops include shelter in-place, evacuation, and an overview of Florida’s Local Emergency Planning Committees. Updates were given on Tier II reporting and the annual update of the hazardous analyses.

The Shelter In-Place page on the Local Emergency Planning Committee webpage is available for each county emergency agency to link to the information. The Local Emergency Planning Committee is interested in participating in three full-scale pipeline exercises to be held next year. Shayne Morgan reported giving a presentation to the Rotary Club in Lake City.

V. FIRST RESPONDER ISSUES

The group reviewed the hazardous materials first responders training classes that were recently held. Future activities include conducting hybrid 160-hour technician classes.

It was discussed that the Shands pipeline exercise was a mass causality incident. The Regional Team did not participate.

VI. OTHER BUSINESS AND INFORMATION REQUESTS

David McIntire discussed Training Task Force issues including pre-deploying hazmat team prior to a hurricane landfall.

No information requests were made.

VII. NEXT MEETING DATE AND LOCATION

It was decided the next meeting will be held in Cross City on August 22, 2019 at 10:00 a.m.

The meeting was adjourned at 11:04 a.m.

Chair

Date

11/21/19