

**NORTH CENTRAL FLORIDA LOCAL EMERGENCY
PLANNING COMMITTEE MINUTES**

Location: Gainesville Regional Utilities
Eastside Operations Center, Gainesville, FL

November 17, 2016
10:00 a.m.

MEMBERS PRESENT

Shayne Morgan, Chair
Amy Sweeney
For Cassidy Carlile
Sandi Courson
Robert Garbett
Matt Harris
Scott Holowasko
Bruce Jordan
Keith Knelle
For David Stills, PE
Michael Laycock
David P. McIntire
David Peaton, Vice Chair
Dan Smith
Ralph Smith
Lisa Sprague
Alan Whigham

MEMBERS ABSENT

Tim Alexander
Frank Armijo
Ken Braswell
Todd Clifford
Kevin Denney
Richard Dennis
Jordan Dern
Dave Dickens
Matt Dotty
Jimmie Enderle
Steven 'Pat' Feagle
Michael Fowler
Scott Garner
Robyn Gedeon
Ronald Grant
Mitch Harrell
Jeff Huffman
Sylvia Ifft
Brian Johns
Peter Kaminski
Paul Kremer
Henry Land
Marc Land
John MacDonald

MEMBERS ABSENT

Erin Miller
Randy Ming
Roger Nogaki
Augustin Olmos
Ebbin Spellman
David Still, PE
Tim Smoak
Kimberly Thomas
Ed Ward

GUESTS PRESENT

Gene Roane
Jim Pestrak
Steven Ladenfrof
Joseph Bazinet
Trevor Sanders
Tracie Terrell
Melissa Wallach

STAFF PRESENT

Dwayne Mundy

The meeting was called to order at 10:04 a.m.

I. CHAIRMAN'S REPORT AND INTRODUCTIONS

Chair Shayne Morgan welcomed everyone to the LEPC meeting and asked that they introduce themselves. Scott Holowasko welcomed everyone to the Gainesville regional utilities eastside operations center and provided safety briefing. Shayne Morgan reported that no LEPC officers were able to attend the most recent state emergency response commission meetings held in Destin.

II. APPROVAL OF August 18, 2016, MEETING MINUTES

Actions: It was moved by Ralph Smith and seconded by David Peaton for approval of the minutes of the August 18, 2016 meeting. The motion passed unanimously.

III. ELECTION OF OFFICERS

Chairman Morgan reported that elections are to be held after the biennial appointments. David Peaton presented the nominations committee report that Shayne Morgan was nominated for re-election as chair, David Peaton was nominated for re-election as vice chair-public information. John McDonald was nominated as vice chair-first responders. There was a call for additional nominations from the floor. Hearing none action is was moved by Ralph Smith and seconded by Dan Smith that the slate of officers presented by the nominated committee elected. The motion carried unanimously.

IV. LEPC BUSINESS ITEMS

Dwayne Mundy gave a report on the “How to Comply” workshop, status of tier two reporting and hazards analysis. Mr. Mundy stated that prior to this meeting that a workshop was held to improve the quality of tier two reports received by the LEPC. He said rather than go into a lot of detail on how to use e-plan, since most people have learned how that the seminar covered review of common errors made in reporting. The group discussed that an additional workshop on using e-plan could be scheduled early next calendar year and that none reporting groups such as blueberry farmers and above ground fuel tank owners could be targeted for that.

It was reported that a conference call update on executive order 13650 “Improving chemical facility and facility safety and security” was held. It was reported that there did not seem to be much new in that process.

Next, the group discussed Florida emergency rural 62ER16-01 public notice of pollution. The LEPC reviewed materials contained in the meeting packet on the scope and requirements of this rule. The committee agreed that a minimum reportable quantity should be followed for reporting spills. It was reported that this was an emergency rule and that it is likely that the Florida legislature will address the issue during the legislative session.

Next, the group reported on hazardous materials incidents and activities that have occurred since the last LEPC meeting. Columbia County reported some small hazardous materials spills associated with traffic accidents and that an ICS300 class was held. Levy County reported that the two tropical storms have caused some small clean up issues with hazardous material spills. The pipeline construction of Sable Trail is also a hazardous materials incident in the county.

Suwannee County reported on a sulfuric acid release that occurred at a blueberry farm. A Florida Rock truck delivering sulfuric acid pumped the acid into a fertilizer tank rather than the acid tank resulting in an exothermic reaction. Dan Smith reported that

he provided assistance with the response and that Suwannee County did a good job handling the incident. Gilchrist County reported they were busy as a result of the tropical storms and that a new fire chief was in place for the county. Madison County reported that they received some damage as a result of hurricane Hermean.

Alachua County reported on the crash of a DOT306 tanker truck on US 301 carrying aviation fuel. This resulted in an 8,000 gallon spill onto the ground. Dan Smith said that the responders conducted a good response and were able to mitigate the impact of the release. Dwayne Mundy added that the recently completed commodity flow study had identified aviation fuel as one of the more frequently transported hazardous materials on US 301.

The VA from Columbia County reported on an exercise they conducted and hurricane activities. Marion County discussed a recent train wreck and noted that the hazardous materials spill from the train was battery acid.

It was reported that the 2016 update of the LEPC emergency response plan had been approved by the Florida Division of Emergency Management.

Action: It was moved by Scott Holowasko and seconded by Bruce Jordan to approve the 2016 update of the LEPC Emergency Response Plan. The motion passed unanimously.

V. PUBLIC INFORMATION ISSUES

Vice Chair-public information David Peaton reviewed the recipients of this year state emergencies response commission Yatabe awards. He said the main award went to Lieutenant Chip Wildley, Marion County Emergency Management Director in recognition of his assisting with the timely and cost effective distribution of the 2016 Emergency response guide books. Other recipients included people involved with the recently conducted pipe line in table top exercises as well as Brook Martin for her presentation at the last meeting on CSX transportation of hazardous materials. David Peaton received an award for attending the service meetings and chairing the LEPC meetings and Alan Wigham for hosting a sheltering in place train the trainer class. These awards will be distributed at the next LEPC meeting.

It was announced that this was the 30th year anniversary of the passing of the emergency planning and community right to know act. The group reviewed many of the accomplishments achieved by Florida LEPC's during the past 30 years. Specific categories of accomplishments included increasing response capability and accident prevention. The tools for this include planning, training, reviewing, exercising,

offering how to comply assistance, and educating the public. Next, Shayne Morgan asked a series of questions regarding the duties of the LEPC. The answers were either a 2, 3, or 4 letter acronyms or numbers. After the gap analysis the people that turned in their form with their name written on it participated in a drawing to receive either a get a plan flash light or wrist band.

The committee reviewed the latest draft of the shelter in place flyer and the accompanying power point presentation. The flyer is set up with a location for county emergency information agency to go on the cover. The group discussed at an ongoing project to provide this information to all of the critical facilities within the vulnerable zone of a section 302 facility.

The LEPC membership was reviewed and no additional public information items were brought up for discussion.

VI. FIRST RESPONDER ISSUES

The group reviewed the hazardous materials training summary for the recently completed fiscal year. A total of 15 classes were held, training 171 students for a total of 4,564 house. The vast majority of this was at the technician level and roughly 10% each at the awareness and operations level. Next, the group discussed the 2017 Hazardous Materials training symposium being held in Daytona Beach in conjunction with Fire Rescue East.

An update was given on the Hazardous Materials team assessments that will be distributed through the LEPC early next calendar year. It was reported that activities fir the conclusion of the pipeline technical assistance grant are underway. An update was given on the training trailer the new training trailer which will go to Suwannee County and the group discussed newspaper coverage of the press release distributed regarding the grant activities designed to increase responder perpardness for a pipeline emergency.

The final version of the high way commodity flow study was distributed to the committee members. Dwayne Mundy reviewed some of the highlights including the route and the most common chemicals. It was decided that this project should be continued for another fiscal year under the HMEP grant program and that volunteers should be recruited to collect commodity flow information from their counties. It was also decided at an additional form should be distributed where if a vehicle with an uncommon placard is observed this can be reported also.

The group was reminded that the policy board of the regional hazardous materials response team would meet today at 1:00 p.m. in the adjacent room. It was reported that the distribution of the 2016 emergency response guide books are nearly complete with Taylor County being the last county which has not received them yet. No other business or information request were discussed.

VII. NEXT MEETING DATE AND LOCATION

It was decided that the next meeting would be held on February 16, 2017 at 10:00 a.m. at the Gilchrist County Emergency Operations Center in Bell. Dwayne Mundy reported that possible topics could include federal agencies that have programs related to hazardous materials, but not directly to the LEPC including the chemical facility anti-terrorism standards (CFATS) and alcohol tobacco and fire arms (ATF.) The meeting was adjourned at 11:35.



Chairman

2-16-2017

Date

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