

Approved
2-15-18

**MINUTES
NORTH CENTRAL FLORIDA
LOCAL EMERGENCY PLANNING COMMITTEE**

Location: Gainesville Regional Utilities
Eastside Operations Center, Gainesville, FL

November 16, 2017
10:00 a.m.

MEMBERS PRESENT

Shayne Morgan, Chair
Cassidy Carlile
Robert Garbett
Chris Gilbert
Scott Holowasko
Bruce Jordan
Gracie Kennedy
Michael Laycock
John MacDonald
David McIntire
Agustin Olmos
David Peaton, Vice Chair
Dan Smith
Ralph Smith
Amy Sweeney
Ed Ward
Alan Whigham

MEMBERS ABSENT

Tim Alexander
Frank Armijo
Sandi Courson
Dave Dickens
Matt Dotty
Michael Fowler
Scott Garner
Mitch Harrell
Jeff Huffman
Brian Johns
Paul Kremer
Henry Land
Marc Land
Roger Nogaki

MEMBERS ABSENT

Tim Smoak
David Still
Kimberly Thomas

GUESTS PRESENT

John Lyell
Forrest Lyell
Eddie Norton
Gina Lambert
Tad Cervantes
Chris Bonds
Jeff Bielling
Luke Waldron

STAFF PRESENT

Dwayne Mundy

The meeting was called to order at 10:04 am.

I. CHAIR'S REPORT AND INTRODUCTIONS

Scott Holowasko welcomed everyone to the Gainesville Regional Utilities Eastside Operations Center and provided a safety briefing. Chair Shayne Morgan asked that everyone introduce themselves. Shayne Morgan reported that he did not attend the most recent State Emergency Response Commission meeting held in Destin.

II. APPROVAL OF August 10, 2017 MEETING MINUETS

Action: It was moved by David McIntire and seconded by Bruce Jordan for approval of the minutes as written for the August 10, 2017 meeting. The motion passed unanimously.

III. PRESENTATION: OVERVIEW OF FLORIDA'S LOCAL EMERGENCY PLANNING COMMITTEE PROGRAM TRAIN THE TRAINER CLASS

Chair Shane Morgan gave a presentation on the goals and functions of Local Emergency Planning Committees. He stated that this is a Train the Trainer class available for Local Emergency

Planning Committee members to give in their counties explaining efforts that are ongoing to improve chemical safety in the community.

Additional information is available to support local presentations includes a list of the Section 302 sites in each county which a hazards analysis is prepared as well as a list of all of the sites reporting under Tier II.

IV. LEPC BUSINESS ITEMS

A summary of the workshop that was conducted prior to the Local Emergency Planning Committee earlier in the day from 8:30 a.m. to 9:30 a.m. on November 16, 2017 was given. Topics included how to avoid common errors on the Tier Two reporting forms as well as how to use the E-plan for Tier II data submission. Emphasis was given on critical items that must be completed as well as changes on the hazards category brought about by the Global Harmonization System.

It was reported that animal waste exceeding 1,000 pounds a day of ammonia no longer need to be reported to the Local Emergency Planning Committee as a continuous release under Section 304 of the Emergency Planning and Community Right to Know Act. It was reported that a number of dairies and chicken houses have reported in the past that they have sufficient number of animals that it is estimated that over 1,000 pounds of ammonia are released from animal waste each day. It was noted that this information is still reportable to the national response center under Comprehensive Environmental Response, Compensation, and Liability Act.

The counties reported on recent hazardous materials incidents and activities. Columbia County reported that they recently completed three days of gasoline tanker training and that a pipeline safety meeting was held in Lake City. Gilchrist County reported that during Hurricane Irma there were no hazardous materials incidents and the response focused mainly on debris. Levy County reported that they have a local mitigation strategy meeting coming up soon. Madison County reported that they recently concluded some propane response training.

Alachua County and Gainesville reported that there is an upcoming local mitigation strategy meeting. Suwannee County reported that during hurricane Irma Pilgrim's Pride Poultry Processing Plant had an ammonia release during start up after being shut down during the hurricane. It was added that they were unable to attend the meeting because they are participating in a risk management program audit with the Florida Division of Emergency Management.

The Department of Environmental Protection reported that there have been some spills they have responded to on Interstate 75 and that Levy County assisted them with some oily drums that were found in a ditch prior to Hurricane Irma. The Florida Division of Emergency Management stated that they are busy on recovery efforts and recommended that the counties monitor the availability of mitigation funding.

The North Central Florida Regional Hazardous Materials Response Team announced that they have been awarded a \$98,000 dollar pipeline safety technical assistant grant. Upcoming activities include a table top exercise being conducted with the Sabal Trail Pipeline on November 29, 2017 and the purchase of at least 24, four-gas detectors to assist local counties with pipeline response. Other activities include three full scale exercises to be held quarterly starting in 2018. Funding was also available to support the formation of a Pipeline Emergency Responder Initiative group in Florida similar to the one that is operating in Georgia.

V. PUBLIC INFORMATION ISSUES

Vice-Chair of Public Information David Peaton discussed the Operation Clean Sweep flyer and requested that a digital copy be provided to the Local Emergency Planning Committee members. It was noted that this program allows up to 1,000 pounds of old expired, unwanted pesticides to be picked up and properly disposed of per facility.

Local Emergency Planning Committee membership was discussed including if a member would like to nominate an alternate he should send an email to Dwayne Mundy. The media and law enforcement categories were mentioned as areas where additional members could be used. No other public information was discussed.

VI. FIRST RESPONDER ISSUES

The group reviewed the first responder training classes that had been conducted during the past fiscal year. Twenty-seven different classes have been offered and the final class as a technician refresher class in Suwannee County is now scheduled for December 5, 6, 7, 2017.

The group discussed the procedures available for requesting sponsorship to the 2018 Hazardous Materials Symposium. Reimbursement is available for a hotel room shared by two firefighters as well as for meals. The Local Emergency Planning Committee will directly pay for the registration of the Symposium. However, no funding is available for mileage. A limit of ten responders per county may attend the Symposium. Any additional request for Hazardous Material classes for next year should be submitted soon. One class discussed was a 160-hour technician class to be held in Columbia and Suwannee Counties.

As part of the expanded funding for the Local Emergency Planning Committee additional workshops are now included in the scope of work. A first responder access and use of hazardous inventories Tier Two and Hazards Analysis Reports Workshop is one of the classes the Local Emergency Planning Committee is looking for a sponsor.

It was discussed that this class was scheduled a year ago during Hurricane Hermine and that the Local Emergency Planning Committee will select a date in early 2018 to once again hold the class at the Gilchrist County Emergency Operations Center. That class will also include how to use ALOHA(r) and MARPLOT(r) for making Hazardous Material Shelter in Place and evacuation decisions.

It was noted that the North Central Florida Regional Hazardous Materials Response Team has a meeting scheduled for 1:00 p.m. later in the day and that one of the items is the planning of the November 29, 2017 Sabal Trail Pipeline Table Top Exercise. It was announced that in honor of retiring North Central Florida Regional Hazardous Materials Response Team Chair Dan Smith, that the exercise is named "What Would Dan Do?"

VII. OTHER BUSINESS AND INFORMATION REQUESTS

The group discussed progress with the updating of the Local Emergency Planning Committee logo and the availability of shirts with the new logo on it. Two sources were identified to be contacted regarding the possibility of doing these shirts.

VIII. NEXT MEETING DATE AND LOCATION

It was decided that the next Local Emergency Planning Committee meeting will be held on February 15, 2018 at the Gilchrist County Emergency Operations Center.

The meeting was adjourned at 10:58 a.m.


Chair

2-15-18
Date