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## **PRELIMINARY AGENDA NORTH CENTRAL FLORIDA (DISTRICT 3) LOCAL EMERGENCY PLANNING COMMITTEE**

Lafayette County Emergency Operations Center  
Mayo, Florida

Thursday, 23 August 2012  
10:00 a.m.

- I. INTRODUCTIONS AND CHAIRMAN'S REPORT**
- II. APPROVAL OF 3 MAY 2012, MEETING MINUTES**
- III. LEPC BUSINESS ITEMS**
  - a) LEPC Biennial Hazmat Exercise - After Action Report
  - b) Risk Management Program Audits
  - c) 2012 Update of LEPC Emergency Response Plan
  - d) Hazardous Materials Emergency Preparedness Grant Program Update
- IV. PUBLIC INFORMATION ISSUES**
  - a) 2012 - 13 Election of Officers at Next Meeting
  - b) Membership Appointments for July 2012 - June 2014 LEPC Term
  - c) LEPC Webpage Updates
  - d) Nominations for SERC Yatabe Award and Certificates of Appreciation
  - e) Other Public Information Issues
- V. FIRST RESPONDER ISSUES**
  - a) 2012 Emergency Response Guidebooks
  - b) Regional Hazmat Team Update - Meeting today at 1:00 p.m.
  - c) SERC Training Task Force Issues
  - d) LEPC Training Program
- VI. OTHER BUSINESS AND INFORMATION REQUESTS**
- VII. NEXT MEETING DATE AND LOCATION**

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**NORTH CENTRAL FLORIDA LOCAL EMERGENCY  
PLANNING COMMITTEE MINUTES**

PCS Phosphate  
White Springs, Florida

Thursday, 3 May 2012  
10:00 a.m.

**MEMBERS PRESENT**

Ron Mills, Chair  
Frank Armijo  
Bill Ellis  
Michael Heeder for  
    Brian Johns  
Gracie Kennedy  
Paul Kremer  
David Meurer  
Shayne Morgan  
Alton Scott  
T.R. Smoak  
Dan Smith for  
    Donald Sessions  
Ed Ward

**MEMBERS ABSENT**

Tim Alexander  
Mike Brimeyer  
Tom Cisco  
Jerry Combass

**MEMBERS ABSENT**

Bill Coughlin  
Jim Deckon  
David Donnelly  
Billy DuCoeur  
Scott Garner  
Keith Godwin  
Carl Glebowski  
Scott Holowasko  
John Hudson  
Sylvia Ifft  
Melissa Jones  
Erica Kight  
John Mousa  
Jennifer Paris  
Verne Riggall  
Edye Rowell  
Casey Schmelz  
Kimberly Thomas  
Steve Truluck  
Megan Wetherington

**GUESTS PRESENT**

Terry Baker, PCS  
Bobby Garbett, Suwannee  
    Co Fire  
Brian Gibson, FDEM  
David McIntire, GFR  
David Peaton, Gilchrist Co  
Martin St. John, PCS

**STAFF PRESENT**

Dwayne Mundy

The meeting was called to order at 10:05 a.m.

**I. CHAIRMAN'S REPORT AND INTRODUCTIONS**

Chair Ron Mills welcomed everyone and asked that they introduce themselves. Ron thanked Bill Ellis and PCS Phosphate for hosting today's meeting. Chair Mills introduced David Peaton who is Gilchrist County's new Emergency Management Director, who is replacing him after his retirement. Chair Mills also introduced Brian Gibson, who is the new Region 3 Area Coordinator for the Florida Division of Emergency Management.

**II. APPROVAL OF 16 FEBRUARY, 2012, LEPC MEETING MINUTES**

**Action: It was moved by Shane Morgan and seconded by Alton Scott to adopt the minutes of the 16 February, 2012, LEPC meeting as written. The motion passed unanimously.**

### III. LEPC BUSINESS ITEMS

The LEPC reviewed Operation TRUCKs - Transportation Response Untangling Chemical Kaos, a full scale exercise held on 27 March 2012 in Gainesville. The scenario involved a transportation accident between a tanker truck hauling n-heptane and mini-van hauling chemicals commonly used during chemical suicides. Responders from multiple counties worked together as components of the North Central Florida Regional Hazmat Team. Capabilities being tested included: communications, on-site incident management, responder safety and health, and emergency public information and warning.

Hazardous Materials Technicians participated from Suwannee County, Gilchrist County, Gainesville and Lake City. The Florida Department of Environmental Protection also participated in the exercise. The Mutual Aid Radio Cache (MARC) Unit from Alachua County Fire Rescue supported interoperable communications. The LEPC News Media representative conducted simulated television news interviews with department spokespersons and staff participated in a real interview. Exercise support staff was from the following County Emergency Management offices: Alachua, Bradford, Columbia, Dixie, Gilchrist, and Lafayette.

Alton Scott, who served as the lead evaluator, explained the importance of the Incident Command System operating under the recognized NIMS model. Ron Mills reported that the performance by the emergency responders, evaluators and simulator was outstanding.

Dwayne Mundy reported on upcoming audits its being conducted by the Florida Division of Emergency Management on Risk Management Program facilities. He said facilities included SiVance LLC in Gainesville, the Murphree Water Treatment Plant in Gainesville and the Southern State Coop in Trenton. The group discussed the different aspects that are reviewed during the audit process. Bill Ellis provided some insight on a recently conducted R & P audit held at PCS Phosphate.

The update of the LEPC Emergency Response Plan was discussed. Dwayne Mundy reported that this year's update is mainly updating the format of the documents and adding results from this year's exercise, training program, and planning projects on reviewing Tier 2 chemical inventory forms.

The Hazardous Materials Emergency Preparedness grant program updates were discussed. The largest change over the last year is that transportation must be a central point in all of the planning projects and training classes. Mr. Mundy reported that he recently attended the National Association of SARA Title III Program Officials (NASTTPO) conference and staff from the US DOT Hazardous Materials Safety office explained the changes being made to the program. Mr. Mundy stressed the importance of persistence and that it may take a few requests to get some transportation related projects approved.

It was also reported that the state is planning on conducting a commodities flow study from four of the major ports in the state. The study would look at the types and quantities

of chemicals arriving through the Florida ports. Mr. Mundy added that the Division of Emergency Management has requested that LEPC's think about doing a needs assessment to ascertain whether or not they are prepared for responding to releases of these commodities.

#### IV. PUBLIC INFORMATION ISSUES

Vice Chairman of Public Information, Shayne Morgan reported on the 2012 Hazardous Materials Awareness week. It was reported that a number of How-to-Comply seminars were held and that the focus of this LEPC's efforts was on following up to its HMEP planning project and reducing the number of errors submitted on Tier 2 chemical inventory forms. The group discussed that the statewide topic of Awareness Week was mercury safety. The group concluded that mercury safety was not the priority for this region for 2012.

**Action: It was moved by Alton Scott and seconded by Bill Ellis to recommend to the State Emergency Response Commission that each LEPC be able to select a topic that is important for them to focus on during this week. The motion passed unanimously.**

Shayne Morgan reported that membership appoints are coming up for the next two year term on the LEPC. Members in attendance were asked to please notify Dwayne if they did not wish remain on the LEPC for an additional two years. Shayne reported that local elected officials and news media have representatives and they are traditionally one of the tougher categories to fill. It was discussed that law enforcement, Department of Health and EMS are categories that needs to be represented.

Progress is being made on the LEPC web page updates was reported. The group discussed that the LEPC list server and web site are not reaching everyone and that additional direct emails would help advertizing the meetings. No other public information issues were discussed.

#### V. THE FIRST RESPONDERS ISSUES

Alton Scott and Brian Gibson reported on the new Division of Emergency Management training calendar called SERT TRAC. Some improvements to the calendar include the ability to upload certificates from previously attended class so that a student's training records will be available at a central location.

It was reported that Dan Smith attended the last State Emergency Response Commission training task force representing District 3. The status of the LEPC training program was discussed. It was reported that most of the training funds have been expended for this calendar year which ends on June 30th. It was reported that 25 percent of the budget must be spent from July 1 thru September 30th. The remaining 75 percent needs to be spent the next 9 months. The group discussed that additional training funds could be requested for and additional class on air monitoring to be held in Mayo and also Technician refresher classes in Live Oak and Lake City.

Dwayne Mundy reported on other exercises that were conducted since the last meeting. He discussed the Statewide Mass Evacuation exercise as well as the Statewide Geomagnetic Storm exercise. It was reported that the orders have submitted for the 2012 updated Emergency Response Guide books from the US Department of Transportation. However, it was reported that the guides have not yet gone to printing.

VI. OTHER BUSINESS AND INFORMATION REQUESTS

Dwayne Mundy reported that the counties are working on putting together a multi-year training and exercise plan. It was suggested that in the future the LEPC should be able to include its training classes in the plan and have those classes be preapproved by the Division of Emergency Management. Mr. Mundy added that a lot of time is wasted submitting Plans of Instruction and waiting for approval for a few classes the LEPC repeatedly offers, such as Awareness, Operations, Technician, and Technician Refresher classes.

The group discussed a Hurricane Resiliency Study recently completed by the Regional Planning Council. The LEPC unanimously endorsed the Resiliency Study for nomination for a Planning and Zoning Association award and it was suggested that this could be a topic for future presentation.

Dwayne Mundy reported that the Council is also working on a Hurricane Surge Depth Study which will produce maps showing how deep the water could be during various categories (1-5) of hurricanes. He gave an example that for Horseshoe Beach in Dixie County that the maximum depth above ground could be from 20 to 42 feet for a Category 3 hurricane.

Alton Scott discussed the Public/Private Summit and said that it is an opportunity for private enterprise to tell local governments what is needed during a disaster. Big issues identified included reentry and post disaster redevelopment plans.

VII. NEXT MEETING DATE AND LOCATION

The next meeting was tentatively approved for 16 August, 2012 at the new Lafayette County Emergency Operations Center.

It was moved and the meeting was adjourned at 11:40 a.m.

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Chairman

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Date

Thomas Yatabe - State Emergency Response Commission  
Awards Program - Nomination Form

Category: (Choose One)

SERC Member \_\_\_\_\_  
LEPC Member \_\_\_\_\_  
Other \_\_\_\_\_

Name: \_\_\_\_\_

Occupation: \_\_\_\_\_  
(If Individual)

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Reason for Nomination: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Brief Description of Accomplishments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Other Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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For Staff Use Only:

Date Nomination Received: \_\_\_\_\_

Date Acted Upon By  
Membership Committee: \_\_\_\_\_

## *2012 Biennial Roster - District 3*

| <i>NAME</i>           | <i>OCC_CATEG</i>           | <i>ALTNAME</i>          |
|-----------------------|----------------------------|-------------------------|
| Mr. Tim Alexander     | Elected Local Official     |                         |
| Mr. Frank Armijo      | Firefighting               |                         |
| Mr. Mike Brimeyer     | Facility Owner             | Mr. Frank Waters        |
| Mr. Tom Cisco         | Emergency Management       |                         |
| Mr. Clint Daugherty   | Transportation             |                         |
| Mr. David Donnelly    | Emergency Management       |                         |
| Mr. Bill Ellis        | Facility Operator          |                         |
| Ms Megan Wetherington | Water Management District  | Mr. Mike Fuller         |
| Mr. Robert Garbett    | Firefighting               |                         |
| Mr. Scott Garner      | Emergency Management       |                         |
| Mr. Carl G. Glebowski | Hospital                   |                         |
| Mr. Keith Godwin      | Non-Elected Local Official |                         |
| Mr. Scott Holowasko   | Non-Elected Local Official | Mr. Robert Klemans      |
| Ms. Sylvia Ifft       | Law Enforcement            |                         |
| Mr. Brian Johns       | Emergency Management       | Mr. Michael Heeder      |
| Ms. Gracie Kennedy    | Local Environmental        | Mr. Matt Harris         |
| Ms. Erica Kight       | Broadcast Media            |                         |
| Mr. Paul Kremer       | Facility Owner             | Mr. Michael Fowler      |
| Dr. David Meurer      | First Aid                  |                         |
| Mr. Ron Mills         | Interested Citizen         |                         |
| Mr. Shayne Morgan     | Emergency Management       |                         |
| Dr. John Mousa        | Local Environmental        | Mr. Agustin Olmos, P.E. |
| Ms. Jennifer Paris    | Local Environmental        |                         |
| Mr. David Peaton      | Emergency Management       |                         |
| Ms. Edye Rowell       | Facility Operator          | Mr. David Weeden        |
| Ms. Casey Schmelz     | Community Group            |                         |
| Mr. Alton Scott       | Emergency Management       | Mr. Donnie Land         |
| Chief Donald Sessions | Firefighting               | Mr. Dan Smith           |

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*Monday, June 11, 2012*

| <i><b>NAME</b></i>   | <i><b>OCC_CATEG</b></i> | <i><b>ALTNAME</b></i> |
|----------------------|-------------------------|-----------------------|
| Mr. T.F. "Tim" Smoak | Local Option            |                       |
| Ms. Kimberly Thomas  | Emergency Management    |                       |
| Mr. Steve R. Truluck | Health                  |                       |
| Mr. Ed Ward          | Transportation          |                       |