

**AGENDA
NORTH CENTRAL FLORIDA
LOCAL EMERGENCY PLANNING COMMITTEE**



Cedar Key Community Center
809 6th St Cedar Key, Florida 32625

August 16, 2018
10:00 a.m.

- I. Welcome, Introductions, and Chair's Report**
- II. Approval of May 24, 2018, Meeting Minutes ***
- III. Biennial Appointments for July 1, 2018 - June 30, 2020 ***
- IV. Election of Officers: Chair; Vice-Chair, First Responders and Vice-Chair, Public Information**
- V. Business Items**
 1. County Reports on Hazardous Materials Incidents and Activities *
 2. Possible New Fixed Fee Format for Local Emergency Planning Committee Support Contract
 3. Updates: Tier II Reporting, and Hazards Analyses *
- VI. Public Information Issues**
 1. Update of Emergency Response Plan
 2. Promoting Shelter In-Place Public Education *
 3. Nominations for Thomas Yatabe Outstanding Service Awards *
 4. Other Public Information Issues
- VII. First Responder Issues**
 1. Decontamination Trailer and Regional Decon Strategy
 2. Drones and Hazmat Response
 3. Hazmat First Responder Training Classes and Assessments *
 4. Distribution of Four-Gas Detectors by Regional Hazmat Team *
 5. Full-Scale Exercises with Pipeline Companies
 6. Regional Hazmat Team Meeting, 1:00 pm Today *
- VIII. Other Business and Information Requests**
- IX. Next Meeting Date and Location**

*** Included in Packet**

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11.

**MINUTES
NORTH CENTRAL FLORIDA
LOCAL EMERGENCY PLANNING COMMITTEE**

Location: Hamilton County
Nutrien Conference Center, White Springs, FL

May 24, 2018
10:00 a.m.

MEMBERS PRESENT

Shayne Morgan, Chair
Tim Alexander
Darian Brown
Tim Westbury
Robert Garbett
Scott Garner
Kevin Carr
J.L. Waldron
Christopher Bond
Bruce Jordan
Michael Laycock
David McIntire
David Peaton, Vice-Chair
Ralph Smith
Sharon Hingson
Ed Ward

MEMBERS ABSENT

Frank Armijo
Cassidy Carlile
Sandi Courson
Dave Dickens
Matt Doty
Michael Fowler
Mitch Harrell
Michael Holmes
Scott Holowasko
Jeff Huffman
Paul Kremer
Henry Land
Marc Land
John MacDonald
Augustin Olmos

MEMBERS ABSENT

Tim Smoak
Lisa Sprague
David Still
Alan Whigham

GUESTS PRESENT

Gracie Kennedy
Dan Cassel
Ebbin Spellman
Chris Hearth
Robin Peiffer
Adam McCook
Mike Williams

STAFF PRESENT

Dwayne Mundy

The meeting was called to order at 10:10 am.

I. CHAIR'S REPORT AND INTRODUCTIONS

Chair Shayne Morgan called the meeting to order. Mike Williams representing Nutrien welcomed everyone to the Conference Center and provided a background on the history of the facility including the new owner Nutrien. Everyone introduced themselves and Shayne Morgan gave a brief Chair's report. Chair Morgan reported on the most recent State Emergency Response Commission Meeting.

II. APPROVAL OF FEBRUARY 15, 2018 MEETING MINUETS

Action: It was moved by Ed Ward and seconded by Scott Garner to adopt the meeting minutes as presented. The motion passed unanimously

III. PRESENTATION: NUTRIEN WHITE SPRINGS EMERGENCY RESPONSE TEAM

Adam McCook, Nutrien, reviewed the response capabilities of the Nutrien White Springs Emergency Response Team. Skills include hazardous materials, confined space, high angle rescue, emergency medical technicians, wildland fires and industrial fire brigades. Mr. McCook described the response vehicles parked outside of the Conference Center and invited the group to examine them during the day.

IV. BUSINESS ITEMS

Next, Chair Morgan presented the Yatabe Awards Certificates of Appreciation to Bobby Garbett, Chief Bruce Jordan and himself.

Counties were asked to report on Hazardous Materials Incidents and Activities that have occurred in their counties. Columbia County Fire Rescue reported attending training in Pueblo, Colorado on railcar response and said it was excellent training and recommended it. It was noted that a technician class is being conducted in Columbia County this month. Levy County reported that they are fortunate that they have not had any hazardous materials incidents and that they have a situation leader class scheduled in the near future. Dixie County reported interest in a Hybrid 160-hour class and reported recently completing awareness and operation classes conducted by Scott Holowasko. Gilchrist County reported no hazardous materials as did Madison County. Taylor County reported no hazardous materials incidents.

Chair Morgan welcomed new Suwannee County Emergency Management Director Sharon Henson and reported that Kimberly Thomas has retired and moved to Georgia. Taylor County Fire Rescue described their new special operations truck. Gainesville Fire Rescue reported no incidents. Florida Department of Transportation reported that Federal Highway debris management training was being conducted for emergency response personnel.

The Florida Department of Environmental Protection reported that they have a new truck and will be visiting emergency operations centers throughout the region. Shands Hospital discussed an upcoming tabletop exercise involving a natural gas leak. Shands also reported that decontamination equipment stored at the Local Emergency Planning Committee office was being returned to Shands Hospital.

Next, the group discussed the initial Florida Pipeline Emergency Responder Initiative meeting held in St. Augustine on April 11, 2108. Dwayne Mundy, Director of Public Safety and Regulatory Compliance, reported that part of the U.S. Department of Transportation, Pipeline and Hazardous Materials Safety Administration Technical Assistance Grant is to assist in the formation of a Florida Pipeline Network and that the next meeting will be held on July 11, 2018 in Cocoa Beach prior to the Local Emergency Planning Council Staff and Chairs meeting. It was reported that the North Central Florida Regional Hazardous Materials Response Team will be giving a presentation prior to the start of the Pipeline Emergency Responder Initiative meeting.

V. PUBLIC INFORMATION ISSUES

Vice-Chair of Public Information David Peaton reported on the election of officers at the August 16, 2018 Local Emergency Planning Committee meeting. It was reported that the Biennial Local Emergency Planning Council appointments are being renewed for two-year terms starting July 1, 2018.

The group discussed the update of the emergency response plan and that no significant changes are included in the update this year. Next, the group discussed other public information issues including a recommendation to present hazardous materials information during hurricanes since they are not the only hazards to threaten a county. Updates were given on Tier II reporting, and that the annual update of the hazardous analyses are currently being reviewed by the Florida Division of Emergency Management.

VI. FIRST RESPONDER ISSUES

The group reviewed the hazardous materials responders training classes that were held during the last fiscal year. Highlights included sending individuals to the Hazardous Materials Symposium and conducting two hybrid 160-hour technician classes. Remaining classes include two air monitoring classes and the online one-half of the technician class for Levy County. Next, the group discussed the North Central Florida Regional Hazardous Materials Response Team meeting being held at 12:30 p.m. today with topics including the distribution of four-gas detectors and full scale exercises with pipeline companies.

VII. OTHER BUSINESS AND INFORMATION REQUESTS

No other business or information requests were made.

VIII. NEXT MEETING DATE AND LOCATION

It was decided the next meeting will be held in Levy County at the Cedar Key Community Center on August 16, 2018 at 10:00 a.m.

The meeting was adjourned at 11:09 a.m.

Chair

Date

Primary Members
New

111.

Lt. Allen Willis
Tallahassee Fire Department
Occupational Category: Firefighting
Apalachee LEPC

Mr. Adam Johnson
Calhoun County
Occupational Category: Emergency Management
Apalachee LEPC

Ms. Kristina Holliday
Florida Department of Law Enforcement
Occupational Category: Law Enforcement
Apalachee LEPC

Mr. Michael Younger
Tallahassee Community College
Occupational Category: Local Environmental
Apalachee LEPC



Mr. Christopher J. Leavitt
Hospital
Occupational Category: Hospital
North Central FL LEPC

Mr. Paul Lanus
Sabal Trail Transmission
Occupational Category: Transportation
North Central FL LEPC

Mr. Dan Cassel
Taylor County Fire Rescue
Occupational Category: Firefighting
North Central FL LEPC

Mr. Tim Westberry
Lake City Fire Department
Occupational Category: Firefighting
North Central FL LEPC

Ms. Sharon Hingson
Suwannee County Division of Emergency Management
Occupational Category: Emergency Management
North Central FL LEPC

Mr. Luke Waldron
Columbia County Fire Rescue
Occupational Category: Firefighting
North Central FL LEPC



Mr. James Ray
Nassau County Emergency Management
Occupational Category: Emergency Management
Northeast FL LEPC

Mr. Bill Litton
Osceola County Office of Emergency Management
Occupational Category: Emergency Management
East Central FL LEPC

Mr. Jose Gonzalez
Palm Beach County Fire Rescue
Occupational Category: Firefighting
Treasure Coast LEPC

Ms. Pamela Brownell	Emergency Management	Ms. Tress Dameron
Ms. Rhonda Lewis	Emergency Management	
Ms. Gail Stewart	Health	
Mr. Marshall Nelson	Emergency Management	
Mr. Scott Nelson	Facility Owner	
Mr. Rodney Andreasen	Emergency Management	
Ms. Nancy Leiva	Health	Mr. James Futch
Ms. Sara Thomas	Emergency Management	
Mr. Randall Taylor	Emergency Management	Ms. Emily Hatcher
Ms. Eve Rainey	Local Option	
Lieutenant Allen Willis	Firefighting	Ms. Judi Davison
Mr. Michael Younger	Environmental	
Mr. Adam Jonhson	Emergency Management	
Ms. Kristina Holliday	Law Enforcement	
Ms. Melissa Woehle	Environmental	Mr. Jonathan Lara
Mr. Wayne Spettel	Community Group	
Ms. Nicole King	Community Group	Mr. Jacar McCloud
Lt. David Odom	Law Enforcement	
Mr. Mike Phillips	Health	
Major Shawn Wood	Emergency Management	Mr. Howard Smith

North Central LEPC Biennial Roster 2018

NAME	OCC_CATEG	ALTNAME
Mr. Chris Leavit	Hospital	Mr. Ebbin Spellman
Mr. Dan Cassel	First Aid	
Mr. Paul Lanus	Transportation	
Mr. Tim Westberry	Firefighting	
Ms. Sharon Hingson	Emergency Management	Ms. Robin Peiffer
Mr. Luke Waldron	Firefighting	Mr. Christopher Bonds
Mr. Keith Knelle	Facility Operator	Mr. David Still, P.E.
Mr. Alan Wigham	Emergency Management	Ms. Leigh Webb
Mr. Augustin Olmos, PE	Local Environmental	Mr. Chris Gilbert
Mr. Bruce Jordan	Firefighting	
Mr. Cassidy Carlile	Facility Operator	Ms. Amy Sweeney
Mr. David McIntire	Emergency Management	
Mr. David Peaton	Emergency Management	

Mr. Ed Ward	Transportation	
Mr. Henry Land	Emergency Management	Mr. John Wright
Mr. Jahn OowUrnz	Firefighting	
Mr. John McDonald	Emergency Management	
Mr. John Shaw	Emergency Management	Mr. Jeff Bielling
Mr. Mark Land	Emergency Management	
Mr. Michael Fowler	Facility Operator	
Mr. Michael Laycock	Transportation	
Mr. Michael P. Holmes	Local Environmental	Mr. Matt Harris
Mr. Mitch Harrell	First Aid	
Mr. Paul Kramer	Interested Citizen	
Mr. Ralph Smith	Emergency Management	
Mr. Robert Garbett	Firefighting	
Ms. Sandi Courson	Health	Mr. Sam McDonald
Mr. Scott Garner	Emergency Management	
Mr. Scott Holowasko	Non-Elected Local Official	Mr. Robert Klemans
Mr. Shayne Morgan	Emergency Management	
Mr. T.F. "Tim" Smoak	Law Enforcement	
Mr. Matthew Dotty	Education	Mr. Steven Ladendorf

Northeast LEPC Biennial Roster 2018

<i>NAME</i>	<i>OCC_CATEG</i>	<i>ALTNAME</i>
Mr. Bill Decker	Local Environmental	
Mr. Henry B. Bonar	Facility Owner	Ms. Amy Pilgrim
Mr. Michael Lesser	Facility Operator	
Mr. Benjamin W. Huron	Local Environmental	Ms. Kari Reno
Chief Harvey Silcox	Firefighting	Deputy Chief Alvin Barker
Mr. Ken Wilkey	Facility Operator	Mr. Jason Higginbotham
Mr. Steven W. Millican	Emergency Management	Mr. Lance M. Thibault
Mr. John Ward	Emergency Management	Ms. Maria Haney
Chief Lenny Ensalaco	Firefighting	
Mr. William J. Lord	Facility Operator	
Mr. John Scott, III	Interested Citizen	
Mr. Quin Romay	Emergency Management	Mr. Ryan Simpson
Chief Richard Knoff	Firefighting	Mr. Chris Carney

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**North Central Florida Local Emergency Planning Committee
(Florida LEPC District 3)
2018 Officer Nomination Form**

Instructions: If you would like to nominate a member to serve as an officer for the North Central Florida Local Emergency Planning Committee, please fill out the below form with your nomination. You may nominate someone for each officer position but you may not nominate an individual for more than one position. Nominations must be limited to current LEPC Region 3 members, including members from Levy and Marion counties. If you have a question on a current member you may contact Dwayne Mundy at mundy@ncfrpc.org.

Please return completed nomination forms to davidpeaton@levydisaster.com by Friday August 10th 2018.

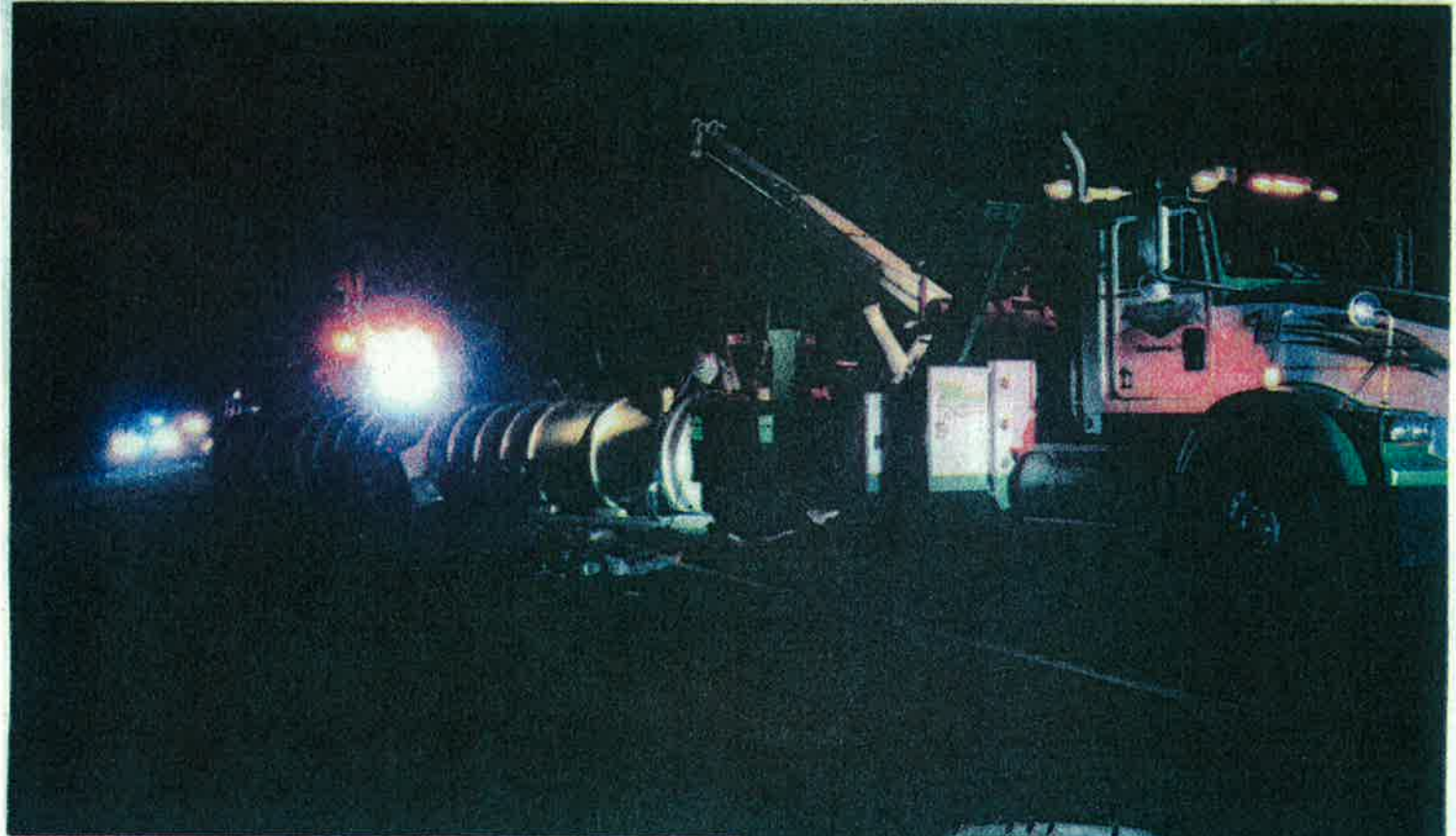
LEPC Chair Nomination: _____

Vice Chair, Public Information: _____

Vice Chair, First Responder: _____

Nominated by: _____

Alert wrecker operator prevents chemical spill



Above: "When they began to lift the tanker up, it started to buckle," said Shuford, "so they alertly stopped."

Right: Both the truck driver: Garrett Wier and a passenger: Jessica Hutto of Kingsland were transported to UF Health Shands Hospital with non-life-threatening injuries.



BY DAN HILDEBRAN
Managing Editor

Bradford County's emergency management director said the operator of a wrecker prevented a chemical spill Saturday morning, after a semi-truck tanker overturned on U.S. 301 north of Lawtey.

EMS Director Ray Shuford said that firefighters and law enforcement responding to the 1:15 a.m. single-vehicle traffic crash were first notified that

the tanker was empty and called Miracle Towing and Recovery of Macclenny to lift the trailer. However, soon after the wrecker operator began to upright the tanker, he saw a problem.

"When they began to lift the tanker up, it started to buckle," said Shuford, "so they alertly stopped."

A second call revealed that the tanker was carrying aluminum sulfate, a chemical used in paper manufacturing. According to the chemical's material data safety

sheet, aluminum sulfate is a non-flammable skin irritant.

A second tanker was brought in to take on the chemical before Miracle Towing and Recovery put the tanker back on its wheels.

The Florida Highway Patrol re-opened all lanes of traffic around 3:30 p.m.

According to FHP, the traffic crash occurred when the driver of

the rig: 48-year-old Garrett Wier of Kingsland, Georgia veered off the roadway and overcorrected, causing the tanker to overturn. Both Wier and a passenger: Jessica Hutto of Kingsland were transported to UF Health Shands Hospital with non-life-threatening injuries.

FHP ticketed Wier with careless driving.

North Central Florida Local Emergency Planning Committee
 Reported Amounts of Extremely Hazardous Substances

ChemicalName	CASNumber	MaxDailyQty	Number of Facilities	Section 302?	Filing Type
Sulfuric acid	7664939	66000000	1	Yes	302312TRIRMP
Sulfuric acid	7664939	5926943	3	Yes	302311312TRIRMP
POLYPHOSPHORIC ACID	8017161	2145000	1	Yes	302312
Batteries Lead-Acid Batteries		887133	2	Yes	302312
Ammonia (anhydrous)	7664417	825600	1	Yes	302312TRIRMP
Chlorine	7782505	728700	2	Yes	302311312TRIRMP
Anhydrous Ammonia	7664417	363118	2	Yes	302312
Sulfuric acid	7664939	338744	54	Yes	302312
Sulfuric Acid	7664939	234942	6	Yes	302312TRI
Ammonia, Solution, With More Than 10% 7664417		222391	2	Yes	302312TRI
Sulfuric acid	7664939	184796	6	Yes	302312RMP
Sulfur Dioxide	7446095	183942	2	Yes	302311312TRIRMP
Ammonia (anhydrous)	7664417	152736	2	Yes	302311312TRIRMP
Lead acid batteries		119361	4	Yes	302312
Ammonia (anhydrous)	7664417	116617	4	Yes	302312RMP
Chlorine	7782505	99284	5	Yes	302312RMP
Sulfuric Acid 93%	7664939	87210	1	Yes	302312
SULFURIC ACID, >51%		86503	1	Yes	302312
TMCS Silane, chlorotrimethyl-	75774	86428	1	Yes	302311312TRIRMP
Metaphosphoric Acid	37267860	80602	1	Yes	302312
Gasoline	86290815	79200	1		312
SULFURIC ACID, >51%		76421	1	Yes	302312TRI
Vanadium Pentoxide	1314621	48279	1	Yes	302312TRIRMP
Sulfuric Acid	7664939	40167	51		312
Diesel Fuel #2	68476346	37000	1	Yes	302311312
Counter 20G	13071799	34080	1	Yes	302312
Chemscan RBR-22		32400	1	Yes	302311312TRIRMP
TERBUFOS [AC 92100] [ARAGRAN] [COU] 13071799		32280	3	Yes	302312
Lead Acid Battery		27312	1	Yes	302312
Sulfuric Acid	7664939	27237	3	Yes	302311312
Ammonia (anhydrous)	7664417	27049	1	Yes	302311312RMP
Anhydrous Ammonia	7664417	27049	1	Yes	302312RMP
BATTERY ELECTROLYTE (SULFURIC ACID)		21993	2	Yes	302312
Ammonia (anhydrous)	7664417	21090	1	Yes	302311312
Chlorine	7782505	18840	23	Yes	302312
LEAD ACID BATTERIES		14746	3		312
Boron trifluoride	7637072	12527	1	Yes	302311312TRI
EPOXY RESIN [BISPHENOL A DIGLYCIDYL 125068386		12000	1	Yes	302312TRI
Hydrogen Peroxide Solution, [> 52% Perc 7722841		10196	2	Yes	302312

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North Central Florida Local Emergency Planning Committee
 Reported Amounts of Extremely Hazardous Substances

ChemicalName	CASNumber	MaxDailyQty	Number of Facilities	Section 302?	Filing Type
Allylamine [3-Aminopropene] [Monoallyl]	107119	9379	1	Yes	302311312TRIRMP
Phorate	298022	8288	5	Yes	302312
Phosphorus Oxychloride	10025873	7932	1	Yes	302311312TRIRMP
BATTERY ELECTROLYTE (SULFURIC ACID)		7295	1	Yes	302312TRI
Paraquat dichloride [Gramoxone Inteon]	1910425	5959	3	Yes	302312
LEAD ACID BATTERIES		5898	1		311312
Formaldehyde, Solution, Flammable	50000	5271	1	Yes	302312
Methyl Bromide	74839	5151	1	Yes	302311312TRIRMP
PHORATE [GEOMET] [GRANUTOX] [THIM]	298022	4999	1	Yes	302312
Phenyltrichlorosilane	98135	4239	1	Yes	302311312TRIRMP
SULFURIC ACID (IN BATTERIES)	7664939	3664	2	Yes	302312
PARAQUAT DICHLORIDE	1910425	3605	3	Yes	302312
Sulfuric Acid (Lead Acid Batteries)	7664939	3600	1	Yes	302312
DIMETHYLDICHLOROSILANE	75785	3298	1	Yes	302311312TRIRMP
Lead acid battery	7664939	3239	1	Yes	302312
Methyl Bromide	74839	3228	1	Yes	302312
Chlorine Gas - (7782-50	7782505	3000	1	Yes	302312
Nicotine, [liquid]	54115	3000	1	Yes	302312
Sulfur Dioxide	7446095	3000	2	Yes	302312
Sulfuric Acid	7664939	3000	1	Yes	302311312RMP
Phorate [Geomet] [Grantox] [Thimet 15C]	298022	2920	1	Yes	302312
Cyclohexamine [Aminocyclohexane]	108918	2700	1	Yes	302312TRIRMP
Methomyl	16752775	2636	2	Yes	302312
AS-9160		2590	1	Yes	302312
Ammonia (anhydrous)	7664417	2250	1	Yes	302312
Ammonia, Anhydrous	7664417	2000	1	Yes	302312
Lead acid battery	7664939	1819	1	Yes	302312
BATTERY ELECTROLYTE (SULFURIC ACID)		1735	1		312
Thimet 20G	298022	1429	1	Yes	302312
Sulfuric Acid	7664939	1393	2		311312
Nitric Acid, [> 40%]	7697372	1365	1	Yes	302312
Gramoxone SL 2.0	1910425	1350	1	Yes	302312
Terbufos	13071799	1199	2	Yes	302312
Methomyl [Lannate] [S-Methyl N-((Meth	16752775	1111	2	Yes	302312
Brite Wheel Cleaner	7664393	1110	1	Yes	302312TRI
Nitric acid	7697372	1101	1	Yes	302312
PARAQUAT DICHLORIDE [GRAMOXONE]	1910425	999	1	Yes	302312
Oxamyl	23135220	700	1	Yes	302312
Diborane	19287457	683	1	Yes	302311312TRI

North Central Florida Local Emergency Planning Committee
 Reported Amounts of Extremely Hazardous Substances

ChemicalName	CASNumber	MaxDailyQty	Number of Facilities	Section 302?	Filing Type
Dimethyl Sulfate	77781	625	1	Yes	302312
Nitric Acid	7697372	525	1		312
Endosulfan [Benzoeopin] [Beosit] [Chlorth 115297	115297	499	1	Yes	302312
Sulfur dioxide	7446095	300	1	Yes	302312RMP
Chlorine Gas	7782505	200	1	Yes	302312
Hydrogen Fluoride	7664393	100	1	Yes	302312
Sulfur Tetrafluoride	7783600	90	1	Yes	302312
Hexachlorocyclopentadiene	77474	76	1	Yes	302312
Paraquat Dichloride	1910425	75	1	Yes	302312
MOLYBDOVANADATE REAGENT		61	1	Yes	302312
HYDROGEN SULFIDE [SULFUR HYDRIDE]	7783064	50	1	Yes	302312TRIRMP
MOLYBDATE 3 REAGENT FOR SILICA C/N	199503	46	1	Yes	302312
SULFURIC ACID STANDARD SOLUTION 5.25N C/N	244903	37	1	Yes	302312
Ethoprophos	13194484	25	1		312
5500SC SILICA REAGENT SET		1	1	Yes	302312TRI
CLORNOIL 20-50-100 PCB SCREENING KIT		1	1	Yes	302312TRI
FERROUS AMMONIUM SULFATE STANDARD SOLUTION 0.250 N		1	1	Yes	302312
SPRAY NAVAL JELLY 12 OZ RUST DISSOLVER		1	1	Yes	302312
SULFURIC ACID SOLUTION 19.2N		1	1	Yes	302312

V1.2



NORTH CENTRAL FLORIDA LOCAL EMERGENCY PLANNING COMMITTEE


2009 NW 67th Place, Gainesville FL 32653-1603 -- (352) 955-2200 x108 -- fax 955-2209

Shelter In-Place Resources

1. [Shelter In-Place Flyer](#)
2. [Shelter In-Place PowerPoint](#)
3. [Additional Information and Workplace Guide](#)
4. [Local Resources](#)
5. [State Resources](#)

Download the LEPC Shelter In-Place flyer: [Click Here for flyer pdf](#) *** [Click here for flyer Microsoft Publisher](#)

Pre-Planning Check List Be Prepared to Shelter In-Place

- Identify an interior room to be used to shelter in-place.
- Identify how to close and lock all windows and exterior doors, and how to shut off all heating and air conditioning units.
- Prepare a shelter in-place kit that contains duct tape, plastic sheeting, tape measure, and scissors. The kit should also have other family or office emergency supplies. 
- Identify how you will receive emergency information from local safety officials in the event of a chemical spill.
- Develop a family or business emergency plan for all hazards.
- Visit <http://ncflepc.org/sip.html> for additional information.

Should I Stay or Should I Go? Evacuate or Shelter In-Place

If there is a chemical spill, you will be advised by local public safety officials which areas need to evacuate and which need to shelter in-place. This depends on many factors including wind direction and speed, the chemical properties and the amount released, and the time available.

Many releases are short in duration and it can be safer to stay inside and not be exposed to the full strength of a chemical plume by trying to evacuate through it.

This information is approved by the North Central Florida Local Emergency Planning Committee (LEPC). The LEPC has the responsibility to increase chemical emergency preparedness in our communities. This is accomplished through increasing response capability, promoting accident prevention, and educating the public.

Staff support is provided by the North Central Florida Regional Planning Council, 2009 NW 67 Place, Gainesville, FL 32653.

Sheltering In-Place:

**Emergency Procedures
to Protect You and Your Family
During a Chemical Spill**



Adopted: February 16, 2017

How to Shelter In-Place During a Chemical Spill

Often the Safest Choice to Protect You and Your Family is Going Inside and Staying Out of the Plume

- 1** Move people and pets indoors immediately.

Retrieve your Shelter In-Place kit if you



- 2** Close and lock all windows and exterior doors.

- 3** Turn off Ventilation System including all fans, heating and air conditioning systems. Close a fireplace damper.

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Go to an interior room preferably without windows. An above-ground location is preferable because some chemicals are heavier than air, and may seep into basement windows.

- 5** Seal the room using duct tape and plastic sheeting (heavier than food wrap) to seal all cracks around the door and any vents into the room.



- 6** If you smell a chemical odor, use a wet towel to cover your nose and mouth. If your door is not sealed with plastic and duct tape, place a wet, clean towel under the door to block harmful vapors.

- 7** Stay off the telephones. Do not use the telephones unless it is a life threatening situation. This includes cell phones. Do not call 9-1-1 unless it is an emergency. Your county may have a rumor control number that you can call for non-emergency information.



- 8** Monitor the news for emergency instructions. Depending on your community, this could include television, radio, or social media outlets. Keep monitoring for updates in emergency instructions. Local officials may call for evacuation or sheltering in-place in specific areas depending on the situation.

- Continue sheltering in-place until you are told all is safe or you are told to evacuate. When you are notified the threat is over, open doors and windows to ventilate your home or office. Replace any used supplies in your shelter in-place kit.



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Download the LEPC Shelter In-Place PowerPoint presentation:

[Click Here for PowerPoint](#) **** [Click here for PDF handout](#)

Sheltering In-Place:

Emergency Procedures for Public Protection During a Chemical Spill



North Central Florida
Local Emergency Planning Committee

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Additional Shelter In-Place Resources - Workplace Plan and Guidebook

- [A general guide for preparing a shelter in place plan in the workplace from the National Institute for Chemical Studies](#)
- [Shelter In-Place Protective Action Guide Book - Chemical Stockpile Emergency Preparedness Program](#)

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Local Resources

- [Alachua County Emergency Management](#)
- [Bradford County Emergency Management](#)
- [Columbia County Emergency Management](#)
- [Dixie County Emergency Management](#)
- [Gilchrist County Emergency Management](#)
- [Hamilton County Emergency Management](#)
- [Lafayette County Emergency Management](#)
- [Madison County Emergency Management](#)
- [Suwannee County Emergency Management](#)
- [Taylor County Emergency Management](#)
- [Union County Emergency Management](#)
- [Gainesville Fire Rescue](#)

- [North Central Florida Regional Planning Council](#) -- *Staff to the LEPC*

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● Florida Resources

- Florida Division of Emergency Management - [FloridaDisaster.org](#)
- [Florida's Ten LEPC Districts](#): geographic boundaries, counties, addresses, and contacts.
- Florida [State Emergency Response Commission](#) - Includes [reporting forms](#) for both [EPCRA](#) and [RMP/ARP/CAA 112\(r\)](#), and information on the next [SERC meeting](#). A [phone list for Division of Emergency Management hazmat staff](#) is also available.

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Last Update: Thursday 4 January, 2018

Pre-Planning Check List Be Prepared to Shelter In-Place

- Identify an interior room to be used to shelter in-place.
 - Identify how to close and lock all windows and exterior doors, and how to shut off all heating and air conditioning units.
 - Prepare a shelter in-place kit that contains duct tape, plastic sheeting, tape measure, and scissors.
- 
- The kit should also have other family or office emergency supplies.
- Identify how you will receive emergency information from local safety officials in the event of a chemical spill.
 - Develop a family or business emergency plan for all hazards.
 - Visit <http://ncflepc.org/sip.html> for additional information.

Should I Stay or Should I Go? Evacuate or Shelter In-Place

If there is a chemical spill, you will be advised by local public safety officials which areas need to evacuate and which need to shelter in-place. This depends on many factors including wind direction and speed, the chemical properties and the amount released, and the time available.

Many releases are short in duration and it can be safer to stay inside and not be exposed to the full strength of a chemical plume by trying to evacuate through it.

This information is approved by the North Central Florida Local Emergency Planning Committee (LEPC). The LEPC has the responsibility to increase chemical emergency preparedness in our communities. This is accomplished through increasing response capability, promoting accident prevention, and educating the public.

Staff support is provided by the North Central Florida Regional Planning Council, 2009 NW 67 Place, Gainesville, FL 32653.

Sheltering In-Place:

Emergency Procedures
to Protect You and Your Family
During a Chemical Spill



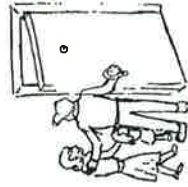
North Central Florida
Local Emergency
Planning Committee



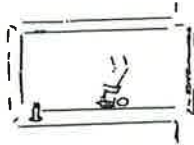
How to Shelter In-Place During a Chemical Spill

Often the Safest Choice to Protect You and Your Family is Going Inside and Staying Out of the Plume

- 1** Move people and pets indoors immediately.



Retrieve your Shelter In-Place kit if you



- 2** Close and lock all windows and exterior doors.

- 3** Turn off Ventilation System including all fans, heating and air conditioning systems. Close a fireplace damper.

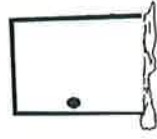
4

Go to an interior room preferably without windows. An above-ground location is preferable because some chemicals are heavier than air, and may seep into basement windows.

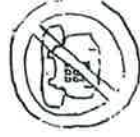
- 5** Seal the room using duct tape and plastic sheeting (heavier than food wrap) to seal all cracks around the door and any vents into the room.



- 6** If you smell a chemical odor, use a wet towel to cover your nose and mouth. If your door is not sealed with plastic and duct tape, place a wet, clean towel under the door to block harmful vapors.



- 7** Stay off the telephones. Do not use the telephones unless it is a life threatening situation. This includes cell phones. Do not call 9-1-1 unless it is an emergency. Your county may have a rumor control number that you can call for non-emergency information.



- 8** Monitor the news for emergency instructions. Depending on you community, this could include television, radio, or social media outlets. Keep monitoring for updates in emergency instructions. Local officials may call for evacuation or sheltering in-place in specific areas depending on the situation.

- 9** Continue sheltering in-place until you are told all is safe or you are told to evacuate. When you are notified the threat is over, open doors and windows to ventilate your home or office. Replace any used supplies in your shelter in-place kit.



Thomas Yatabe - State Emergency Response Commission
Awards Program - Nomination Form

Category: (Choose One)

SERC Member _____
LEPC Member _____
Other _____

Name: _____

Occupation: _____

Address: _____

City: _____ State: _____ FL _____ Zip: _____

Telephone: _____ Email: _____

Reason for Nomination: ___ Recognition of excellence _____

Brief Description of Accomplishments: Assisted with the series of tabletop
exercises co-sponsored by the LEPC _____

Other Comments: _____ Certificate of Appreciation _____

For Staff Use Only:

Date Nomination Received: _____

Date Acted Upon By
Membership Committee: _____

V11.3

Hazardous Materials Training Request for Free Classes



The North Central Florida Local Emergency Planning Committee (LEPC) provides free hazardous materials emergency response training to emergency responders. Please indicate any requested classes and the estimated number of students. Also, please name a hazardous materials training contact for your department. If there are any questions, do not hesitate to contact LEPC Director Dwayne Mundy at 352.955.2200 x108. Please complete and return this survey within 21 day of receipt by either: email: mundy@ncfrpc.org, mail: LEPC, 2009 NW 67 Place, Gainesville, FL 32653 or fax: 352.955.2209.

Requested Classes	Oct-Dec, 2018	Jan-March, 2019	April- June, 2019	July-Sept, 2019
	Estimated number of <u>Students</u>	Estimated number of <u>Students</u>	Estimated number of <u>Students</u>	Estimated number of <u>Students</u>
Current Hazardous Materials Courses				
Hazardous Materials Awareness (4 hr)				
Hazardous Materials Awareness (8 hr)				
Hazardous Materials Operational Level Response (24 hr)				
Hazardous Materials Technician (160 hr) Hybrid 80 hr Online, 80 hr Hands-on				
Decontamination Procedures (8 hr)				
CAMEO and ALOHA: Modeling Chemical Releases, Explosions and Fires (8 hr)				
Air Monitoring Refresher (16 hr)				
Technician Level Refresher (8 to 40 hrs)				
Hazmat Incident Command and Rapid Risk Assessment of Transportation related Hazardous Materials Incidents (8 hr)				
Additional Hazardous Materials Classes Needed				

Department Hazardous Materials Contact

(Name)	(Title)
(Organization)	(County)
(E-mail)	(Telephone)
(Mailing Address)	

Request for Four-Gas Detectors to Enhance Natural Gas Pipeline Response North Central Florida Regional Hazardous Materials Response Team

Background: The North Central Florida Regional Hazardous Materials Response Team (Team) has received a Pipeline Safety Technical Assistance Grant from the U.S. Department of Transportation, Pipeline and Hazardous Materials Safety Administration. The Team will distribute 33 MSA Altair 4XR four-gas detectors with calibration gas to 12 departments to enhance pipeline response.

The Team is looking for one department in each of the 12 counties in the North Central Florida LEPC district to partner with us on this public safety project. The department that receives the detectors needs to commit to the following:

- Attend training on how to properly use the detectors. Training will be offered by the Local Emergency Planning Committee.
- Keep the detector calibrated and available for response.
- Respond to natural gas pipeline incidents in their county.
- Participate in training and exercises which focus on natural gas pipeline safety. It is anticipated that three full-scale exercises will be held during the next year.
- Optional: Include a narrative of why your department should receive this award.

Department Hazardous Materials Contact

_____	_____
(Name)	(Title)
_____	_____
(Organization)	(County)
_____	_____
(E-mail)	(Telephone)

(Mailing Address)	

I certify that if awarded four-gas detectors that my department will abide with the above requirements to the best of its ability and that I am authorized to make this commitment.

_____	_____
(Name)	(Title)

Complete and return to Dwayne Mundy at email: mundy@ncfrpc.org by 3:00 pm, August 15, 2018. Call 352-955-2200 x108 or email: mundy@ncfrpc.org if you have any questions. It is anticipated that departments will be selected during the next Regional Hazardous Materials Response Team Meeting, Thursday, August 16, 2018, 1:00 pm, Cedar Key Community Center, 809 6th St Cedar Key, Florida 32625.

VII.6



AGENDA

NORTH CENTRAL FLORIDA REGIONAL HAZARDOUS MATERIALS TEAM POLICY BOARD

Cedar Key Community Center
809 6th St Cedar Key, Florida 32625

August 16, 2018
1:00 p.m.
Thursday

- I. Introductions and Chair Report
- II. Approval of May 24, 2018, Meeting Minutes *
- III. Ongoing Projects
 - a) Revision of Interlocal Agreement by Member Local Governments and Expansion of Team
 - b) Training Needs and Gaps for Fiscal Year starting October 1, 2018
 - c) Assembly of Leaking-Pipe Tree(s)
- IV. Pipeline Technical Assistance Grant
 - a) Selection of 12 Recipients to Receive 33 four-gas detectors and Agreement with Team Regarding Pipeline Response
 - b) Locations of Response and Decontamination Trailers
 - c) Florida Pipeline Emergency Response Initiative (PERI)
 - d) Request Extension of Time Frame for Grant
 - e) Three Full-Scale Exercises with Florida Gas Transmission and Perhaps Other Pipeline Operators
- V. Other Business and Next Meeting

* Included in Packet

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