

**AGENDA
NORTH CENTRAL FLORIDA
LOCAL EMERGENCY PLANNING COMMITTEE**



Gainesville Regional Utilities
Eastside Operations Center
4747 North Main St., Gainesville, Florida

November 21, 2019
10:00 a.m.
Thursday

- I. Welcome, Introductions, and Chair's Report**
- II. Approval of September 19, 2019 Meeting Minutes ***
- III. Business Items**
 1. State Watch Office Reported
 2. County Reports on Hazardous Materials Incidents and Activities
 3. Improved Coordination with Regional Facility Responders - Agreement with Nutrien White Springs Emergency Response Team (Keith Knelle)
 4. Hazardous Materials Awareness Week, February 23-29, 2020
 5. How-to-Comply/Online Reporting Workshop, 8:30 - 9:45 am, Before Local Emergency Planning Committee Meeting *
- IV. Public Information Issues**
 1. Local Emergency Planning Committee Presentations required in contract
 2. Operation Cleansweep Unwanted Pesticide Collection Program Workshop
 3. Shelter In-Place Workshops
 4. Adding Local Emergency Planning Committee hazmat safety topics into other training
 5. Other Public Information Issues
- V. First Responder Issues**
 1. Hazmat First Responder Training Classes Requests
 2. Regional Hazmat Team Meeting, 1:00 pm, November 21, 2019
 3. Other First Responder Issues
- VI. Other Business and Information Requests**
- VII. Next Meeting Date and Location**

* Included in Packet

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2009 NW 67th Place, Gainesville, FL 32653 -1603 • 352.955.2200.

**MINUTES
NORTH CENTRAL FLORIDA
LOCAL EMERGENCY PLANNING COMMITTEE**

Dixie County Emergency Operations Center
Cross City, Florida

September 19, 2019, Thursday
10:00 a.m.

MEMBERS PRESENT

Roy Bass
Darian Brown
Sandi Courson
Matt Doty
Tom Franklin
Scott Garner
Sharon Hingson
Michael Holmes
Scott Holowasko
Mike Jones
Keith Knelle
John MacDonald
David McIntire
Shayne Morgan, Chair
Agustin Olmos
David Peaton, Vice-Chair
Ralph Smith
Amy Sweeny
Luke Waldron
Ed Ward
Joshua Wehinger

MEMBERS ABSENT

Dan Cassel
Dave Dickens
Michael Fowler
Mitch Harrell
Bruce Jordan, Vice-Chair
Paul Kremer
Henry Land
Marc Land
Paul Lanus
Michael Laycock
Chris Leavitt
Tim Smoak
Lisa Sprague
David Still
Alan Whigham

GUESTS PRESENT

William Garner
Michael Holmes
David James
Bobby Oliver
Eric Pena

STAFF PRESENT

Michael Escalante

The meeting was called to order at 10:00 am.

I. CHAIR'S REPORT AND INTRODUCTIONS

Chair Shayne Morgan called the meeting to order. Attendees introduced themselves and Shayne Morgan gave a Chair's report.

II. APPROVAL OF THE FEBRUARY 21, 2019 MEETING MINUETS

Action: It was moved by Scott Garner and seconded by David McIntire to adopt the meeting minutes as modified. The motion passed unanimously.

III. BUSINESS ITEMS

County Reports were given on Hazardous Materials Incidents and Activities.

A status report was provided concerning the Improved Coordination with Regional Facility Responders agreement with Nutrien White Springs Emergency Response Team. This agreement is to:

- Increase coordination in response and training with local responders; and
- May include a memorandum of understanding with nearby counties and possibly the Local Emergency Planning Committee and Regional Hazmat Team.

Columbia County reported and discussed a Fentanyl exposure during an emergency response.

IV. PUBLIC INFORMATION ISSUES

Future workshops including: Shelter-In-Place, Unwanted Pesticide Program and the Annual How-to-Comply Workshop which is scheduled for November 21, 2019 were discussed. Discussion also included adding hazmat safety topics into other training. There was also discussion of the Local Emergency Planning Committee logo for apparel.

V. FIRST RESPONDER ISSUES

The Committee discussed:

- Future hazardous materials first responders training classes;
- Four-Gas Detectors that were distributed by the Regional Hazmat Team;
- Decontamination; and
- Full-scale exercises with pipeline companies.

VI. OTHER BUSINESS AND INFORMATION REQUESTS

David McIntire discussed Training Task Force issues including trainer conflict-of-interest. He provided a small quantity generators update. He also discussed pre-deployment of Hazmat Teams for natural disasters.

VII. NEXT MEETING DATE AND LOCATION

It was decided the next meeting will be held in Gainesville at Gainesville Regional Utilities Eastside Operations Center on November 21, 2019 at 10:00 a.m.

The meeting was adjourned at 10:52 a.m.

Chair

Date



**How-to-Comply Workshop:
Online Reporting for Facilities Regulated under
the Emergency Planning and
Community Right-to-Know Act (EPCRA)
and
“What is the Local Emergency Planning Committee and
what does it do to increase chemical safety”**

Thursday, November 21, 2019, 8:30-9:45 a.m.
Gainesville Regional Utilities Eastside Operations Center
4747 North Main Street, Gainesville, FL 32609

The North Central Florida Local Emergency Planning Committee is hosting a workshop to assist facilities with using E-Plan (erplan.net) for online Tier 2 reporting. Annual chemical inventory reporting is required on hazardous materials present in amounts over 10,000 pounds for a substance that requires a Safety Data Sheet under Occupational Safety and Health Administration requirements and is not otherwise exempt.

Extremely Hazardous Substances are reportable if they are present in amounts over 500 pounds or the Threshold Planning Quantity, whichever is less. Common Extremely Hazardous Substances include sulfuric acid, chlorine, ammonia and some restricted pesticides.

These reports must be submitted by March 1st of each year. The reports go to the State Emergency Response Commission, the North Central Florida Local Emergency Planning Committee and local fire departments. This reporting is required under law by the Emergency Planning and Community Right-to-Know Act.

Additional information on How-to-Comply with the Emergency Planning Committee Right-to-Know Act reporting is available at <http://ncflepc.org>. If there are any questions concerning this workshop, please do not hesitate to contact North Central Florida Local Emergency Planning Committee Director Dwayne Mundy at email: mundy@ncfrpc.org or call 352.318.2544. You are also invited to attend the North Central Florida Local Emergency Planning Committee meeting being held on November 21, 2019 starting at 10:00 a.m. at the same location.

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Staffed by the North Central Florida Regional Planning Council
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