

**AGENDA
NORTH CENTRAL FLORIDA
LOCAL EMERGENCY PLANNING COMMITTEE**



Virtual Public Meeting
Via Communications Media Technology

February 11, 2021
10:00 a.m.

To join the meeting from your computer, tablet or smart telephone:
<https://www.gotomeet.me/LevyDEM/lepc>

Telephone Number: 571.317.3122

Access Code: 365-191-421

- I. Welcome, Roll Call, Introductions and Chair's Report**
- II. Approval of December 17, 2020 Meeting Minutes ***
- III. Business Items**
 1. County Reports on Hazardous Materials Incidents and Activities
 2. Training Task Force Chair First Alternate and Second Alternate Appointments
 3. Proclamation Declaring February 22-28, 2021
Hazardous Materials Awareness Week *
- IV. Public Information Issues**
 1. Emergency Planning and Community Right-To-Know Act Public Education *
 2. Shelter In-Place Public Education *
 3. Newspaper Publication of Public Availability Information Notification for
Emergency Planning and Community Right-To-Know Act
 4. Other Public Information Issues
- V. First Responder Issues**
 1. Hazmat First Responder Training Classes
 2. Dwayne L. Mundy Hazardous Materials Training Exercise - Full Scale
 3. Regional Hazmat Team Meeting, 1:00 p.m. Today *
 4. Other First Responder Issues
- VI. Other Business and Information Requests**
- VII. Next Meeting Date and Location - May 13, 2021, Virtual**

*** Included in Packet**

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**MINUTES
NORTH CENTRAL FLORIDA
LOCAL EMERGENCY PLANNING COMMITTEE**

Virtual Public Meeting
Via Communications Media Technology

December 17, 2020
10:00 a.m.

MEMBERS PRESENT

Robert Garbett
Christopher Gilbert
Michael Holmes
Bruce Jordan, Vice-Chair
Keith Knelle
Paul Kremer
Michael Laycock
David McIntire
Shayne Morgan, Chair
David Peaton, Vice-Chair
Amy Sweeney
Ed Ward

MEMBERS ABSENT

Roy Bass
Darian Brown
Dan Cassel
Sandi Courson
Dave Dickens
Matt Doty
Michael Fowler
Tom Franklin
Scott Garner
Mitch Harrell
Sharon Hingson
Scott Holowasko
Henry Land
Marc Land
Paul Lanus
Christopher Leavitt
John MacDonald
Ralph Smith
Tim Smoak
Lisa Sprague
David Still
Luke Waldron
Joshua Wehinyer
Alan Wigham

GUESTS PRESENT

Bradley Davis
Joyce Davis
Adam McCook
Isabell Parker
David Sutton
Trisha Tidwell
Sean Withers

STAFF PRESENT

Michael Escalante
Scott Koons

I. WELCOME, INTRODUCTIONS AND CHAIR'S REPORT

Chair Shayne Morgan called the meeting to order at 10:02 a.m. He introduced himself and noted that a quorum was present. He reported that he had been nominated to serve as the Florida Emergency Preparedness Association representative on the State Emergency Response Commission.

II. APPROVAL OF THE AUGUST 13, 2020 MEETING MINUTES

Motion: David McIntire moved to approve the August 13, 2020 meeting minutes. Bruce Jordan seconded; motion passed unanimously.

III. BIENNIAL APPOINTMENTS FOR JULY 1, 2020 - JUNE 30, 2022

Chair Morgan discussed the biennial appointments for a term from July 1, 2020 through June 30, 2022.

IV. ELECTION OF OFFICERS:
CHAIR; VICE-CHAIR - FIRST RESPONDERS; AND VICE-CHAIR - PUBLIC INFORMATION

Chair Morgan conducted the election of officers for 2021.

Following electronic voting for the Vice-Chair First Responders position, the following action was taken.

Motion: Ed Ward moved to elect:

- **Shane Morgan to serve as the 2021 Local Emergency Planning Committee Chair**
- **Bruce Jordan to serve as the 2021 Local Emergency Planning Committee Vice-Chair - First Responders**
- **David Peaton to serve as the 2021 Local Emergency Planning Committee Vice-Chair - Public Information**

Michael Laycock seconded; motion passed unanimously.

V. BUSINESS ITEMS

1. County Reports on Hazardous Materials Incidents and Activities -

Several agencies reported on hazardous materials incidents and activities.

2. Thomas Yatabe State Emergency Response Commission Award Nomination -

Chair Morgan reported that he was the North Central Florida Local Emergency Planning Committee nominee for the award.

3. North Central Florida Regional Hazardous Materials Response Team Appointment -

Motion: Bruce Jordan moved to reappoint David Peaton to serve as the North Central Florida Local Emergency Planning Committee representative on the North Central Florida Regional Hazardous Materials Response Team. Michael Laycock seconded; motion passed unanimously.

4. Training Task Force Chair Appointment -

Motion: David Peaton moved to approve the North Central Florida Regional Hazardous Materials Response Team recommended policy to appoint the North Central Florida Regional Hazardous Materials Response Team Chair to serve as the Training Task Force Chair. Bruce Jordan seconded; motion passed unanimously.

Approval of the motion resulted in the appointment of David McIntire as Training Task Force Chair.

5. Mutual Aid Assistance Agreement between the North Central Florida Local Emergency Planning Committee and White Springs Agricultural Chemicals, Inc., (Nutrien, Ltd.) -

Motion: David McIntire moved to approve the Mutual Aid Assistance Agreement between the North Central Florida Local Emergency Planning Committee and White Springs Agricultural Chemicals, Inc., (Nutrien, Ltd.). Bruce Jordan seconded; motion passed unanimously.

VI. PUBLIC INFORMATION ISSUES

1. Emergency Planning and Community Right-To-Know Act Public Education -

Scott Koons, Executive Director, stated that, due to the COVID-19 pandemic, Emergency Planning and Community Right-To-Know Act public education activities could be conducted virtually.

2. Shelter-In-Place Public Education -

Mr. Koons stated that, due to the COVID-19 pandemic, Shelter-In-Place public education activities could be conducted virtually.

3. Other Public Education Issues - None

VII. FIRST RESPONDER ISSUES

1. 2020 Emergency Response Guidebook -

Chair Morgan stated that staff had distributed copies of the 2020 Emergency Response Guidebook to the counties in the north central Florida region.

2. Hazmat First Responder Training Classes and Assessments -

Committee members discussed training class needs. In particular, the need for a hybrid 160-hour Hazardous Materials Technician Class and an Incident Command Class were discussed by Committee members.

Mr. Koons stated that training classes would need to be completed by September 30, 2021.

3. Other First Responder Issues - None

VIII. OTHER BUSINESS AND INFORMATION REQUESTS

Chief McIntire discussed the relocation of training props and equipment located at the North Central Florida Regional Planning Council property to Gainesville Fire Rescue Department property.

IX. NEXT MEETING DATE AND LOCATION

Chair Morgan announced that the next meeting will either be held in Bell at the Gilchrist County Emergency Operations Center or virtually via communications media technology on February 11, 2021 at 10:00 a.m.

The meeting adjourned at 10:59 a.m.

Chair

2/11/21

Date



PROCLAMATION

HAZARDOUS MATERIALS AWARENESS WEEK FEBRUARY 22 - 28, 2021

WHEREAS, the safe use of hazardous materials is essential to citizens, business, industry and local governments to maintain economic stability and the public health; and

WHEREAS, the North Central Florida Local Emergency Planning Committee recognizes the importance of protecting our communities from both accidental and deliberate releases of hazardous materials; and

WHEREAS, it is essential to increase community preparedness so that both public-sector and private-sector employees know how to safely protect themselves and those for whom they are responsible during an accidental or deliberate release of hazardous materials; and

WHEREAS, the North Central Florida Local Emergency Planning Committee offers free hazardous materials emergency response training for firefighters, emergency medical, law enforcement and other public safety personnel as well as free Shelter In-Place Train-the-Trainer classes for community groups, businesses, schools and the general public as a means of increasing safety in the event of a release; and

WHEREAS, citizens need to know that emergency responders, emergency management, all levels of government, schools and businesses are working together to ensure that our communities are as prepared as possible to protect all citizens from both accidental and deliberate releases of hazardous materials.

NOW, THEREFORE BE IT RESOLVED by the North Central Florida Local Emergency Planning Committee that:

February 22 - 28, 2021 is hereby declared as Hazardous Materials Awareness Week in the north central Florida region.

PASSED AND DULY ADOPTED by the North Central Florida Local Emergency Planning Committee at a regular meeting held on the 11th day of February 2021.

Shayne Morgan, Chair

David Peaton, Vice-Chair - Public Information

North Central Florida Local Emergency Planning Committee:

Emergency Planning and Community Right-To-Know Act



North Central Florida Local Emergency Planning Committee


Counties:
Alachua, Bradford,
Columbia, Dixie,
Gilchrist, Hamilton,
Lafayette, Levy,
Madison, Suwannee,
Taylor and Union
Counties

www.ncflepc.org



Emergency Planning and Community Right-to-Know Act

- EPCRA became law in 1986 after Bhopal, India
- State Emergency Response Commission (SERC) to oversee planning for hazmat emergencies
- Florida Division of Emergency Management provides State support



What is an LEPC?

- Has the job of protecting the community from chemical spills
- Broad-based membership
- Emergency Plan
- Common Sense
- Staffed by Florida's Ten Regional Planning Councils



LEPC Programs

- Providing access to chemical inventories to first responders and the public
- Hazmat exercises
- Emergency plans
- First Responder Training



Mission Statement

- The North Central Florida Local Emergency Planning Committee has the responsibility to increase chemical emergency preparedness in our communities. This is accomplished through planning, increasing response capability and accident prevention.

Mission Statement

Our tools include:

- planning,
- training,
- reviewing,
- exercising,
- offering How-to-Comply assistance,
- and educating the public.

Annual Chemical Inventory Reporting (Section 312)

- Tier II chemical inventory forms
- Florida has electronic submission for reporting facilities and electronic access for emergency responders (ErPlan.net)



How Your LEPC Can Help You?

- Hazmat Training
- Hazmat Exercises
- Compliance Assistance
- Emergency Planning
- Public Education
- Distribution Point for Emergency Response Guidebooks



LEPC Help - First Responder Training

- 29 CFR 1910.120(q) - Emergency Response Levels
- Awareness - Discovery (4-8 hr)
- Operations - Defensive (24 hr)
- Technician - Offensive (160 hr)
- Incident Commander (24+ hr)



LEPC Assistance - Hazmat Exercises

- Homeland Security Exercise and Evaluation Program (HSEEP) Based Exercises:
- Table Top
- Functional
- Full-Scale



Hands On Training



Responders Need Access to Information

- Tier 2 Chemical Inventories and Contacts for EPCRA Section 312 Sites
- Hazards Analysis for EPCRA Section 302 Sites with Extremely Hazardous Substances in Amounts Greater than the Threshold Planning Quantity

LEPC Assistance - Compliance Assistance For Facilities

- Facility Must Report Some Spills to State Watch Office Within 15 Minutes
 - most common violation
- Tier 2 Reports and Annual Registration
- Annual Coordination Meeting and Training



State Level Coordination Quarterly Meetings

- Training Task Force
- LEPC Staff and Chairs
- State Emergency Response Commission



How Your LEPC Can Help You

- Hazmat Response Training for First Responders
- Hazmat Exercises
- Compliance Assistance
- Emergency Planning
- Public Education
- No Charge – already paid for by hazmat users



LEPC Officers

- LEPC Chair, Shayne Morgan, FPEM, Columbia County Emergency Management
- LEPC Vice-Chair, Public Information: David Peaton, FPEM, Levy County Emergency Management
- LEPC Vice-Chair, First Responders: Bruce Jordan, Fire Chief, City of Madison

Any Questions?

Thank You

North Central Florida Local Emergency Planning Committee:

Shelter-In-Place



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Columbia, Dixie,
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Shelter In-Place Education



LEPC public education at the 2008 Columbia County Safety Expo

Shelter In-Place Education

LEPC Shelter In-Place Flyer and PowerPoint Presentation available for download at <http://nclepc.org/sip.html>

Shelter In-Place Education

Train The-Trainer classes available from the LEPC

Should I Stay or Should I Go?

Evacuation decision making workshop for first responders and emergency management

LEPC Officers

- LEPC Chair, Shayne Morgan, FP/EM, Columbia County Emergency Management
- LEPC Vice-Chair, Public Information, David Peaton, FP/EM, Levy County Emergency Management
- LEPC Vice-Chair, First Responders, Bruce Jordan, Fire Chief, City of Madison

Any Questions?

Thank You



**AGENDA
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REGIONAL HAZARDOUS MATERIALS TEAM POLICY BOARD**

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- V. Other Business
- VI. Next Meeting Date and Location - May 13, 2021, Virtual

* Included in Packet

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