

**AGENDA  
NORTH CENTRAL FLORIDA  
LOCAL EMERGENCY PLANNING COMMITTEE**



Gilchrist County  
Emergency Operations Center  
3250 U.S. Highway 129 North, Bell, FL

February 17, 2022  
10:00 a.m.

Virtual Option  
Via Communications Media Technology

**To join the meeting from your computer, tablet or smart telephone:**

<https://us06web.zoom.us/j/88933661594?pwd=aE1PNW8xcUFmVlVZdVBpbUIQZCtaQT09>

**Telephone Number: 929.205.6099**

**Meeting ID: 889 3366 1594**

**Passcode: 689 589**

- I. Welcome, Roll Call, Introductions and Chair's Report**
- II. Approval of December 16, 2021 Meeting Minutes \***
- III. Business Items**
  1. Presentation of Yatabe Awards and Certificates of Appreciation
  2. County Reports on Hazardous Materials Incidents and Activities
  3. Proclamation Declaring February 21-27, 2022  
Hazardous Materials Awareness Week \*
- IV. Public Information Issues**
  1. Emergency Planning and Community Right-To-Know Act Public Education \*
  2. Newspaper Publication of Public Availability Information Notification for  
Emergency Planning and Community Right-To-Know Act
  3. Other Public Information Issues
- V. First Responder Issues**
  1. 2022 Florida Hazardous Materials Symposium Report
  2. Hazmat First Responder Training Classes
  3. Dwayne L. Mundy Hazardous Materials Training Full Scale Exercise - April 27, 2022
  4. Regional Hazmat Team Meeting, 1:00 p.m. Today \*
  5. Other First Responder Issues
- VI. Other Business and Information Requests**
- VII. Next Meeting Date and Location - May 19, 2022, White Springs, FL**

**\* Included in Packet**

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2009 NW 67th Place, Gainesville, FL 32653 -1603 • 352.955.2200.

**MINUTES  
NORTH CENTRAL FLORIDA  
LOCAL EMERGENCY PLANNING COMMITTEE**

Virtual Public Meeting  
Via Communications Media Technology

December 16, 2021  
10:00 a.m.

**MEMBERS PRESENT**

Sandi Courson  
Robert Garbett  
Bruce Jordan, Vice-Chair  
Gracie Kennedy, Alternate  
Christopher Leavitt  
Shayne Morgan, Chair  
Amy Sweeney  
Luke Waldron  
Sean Withers, Alternate

**MEMBERS ABSENT**

Leigh Basford  
Dan Cassel  
Matthew Dotty  
Michael Fowler  
Scott Garner  
Christopher Gilbert  
Mitch Harrell  
Scott Holowasko  
Keith Knelle  
Paul Kremer  
Henry Land  
Paul Lanus  
John MacDonald  
David Peaton, Vice-Chair  
Ralph Smith  
Tim Smoak  
Christopher Volz  
Joshua Wehinger

**GUESTS PRESENT**

William Bouie  
Thomas Capobiano  
Jason Long  
LeRoy Olive  
Ross Olson  
Christopher Range

**STAFF PRESENT**

Michael Escalante  
Scott Koons  
Lauren Yeatter

**I. WELCOME, INTRODUCTIONS AND CHAIR'S REPORT**

Chair Shayne Morgan called the meeting to order at 10:07 a.m. He introduced himself and noted that a quorum was present.

Chair Morgan reported on the Local Emergency Planning Committee Chairs and Staff in-person/virtual meeting held on October 21, 2021 and the State Emergency Response Commission in-person/virtual meeting held on October 22, 2021. He stated that both he and Scott Koons, Executive Director, attended both meetings virtually.

Chair Morgan announced that Chief David McIntire, Gainesville Fire Rescue Hazardous Materials, has resigned his position on the North Central Florida Local Emergency Planning Committee and North Central Florida Regional Hazardous Materials Response Team, and has accepted a career advancement position out of state. He noted that Chief McIntire had served as the Training Task Force Chair for the North Central Florida Local Emergency Planning Committee and Chair of the North Central Florida Regional Hazardous Materials Response Team Policy Board.

**II. APPROVAL OF THE AUGUST 12, 2021 MEETING MINUTES**

**Motion: Bruce Jordan moved to approve the August 12, 2021 meeting minutes as written and circulated. Robert Garbett seconded; motion passed unanimously.**

III. BUSINESS ITEMS

1. County Reports on Hazardous Materials Incidents and Activities -  
Agencies reported on hazardous materials incidents and activities.

IV. PUBLIC INFORMATION ISSUES

1. Emergency Planning and Community Right-To-Know Act Public Education -  
Chair Morgan reported that he made an Emergency Planning and Community Right-To-Know Act Public Education presentation in Lake City on September 1, 2021.
2. Other Public Education Issues - None

V. FIRST RESPONDER ISSUES

1. 2022 Florida HazMat Symposium - January 18-21, 2022, Daytona Beach, FL -

**Motion: Bruce Jordan moved to grant scholarships for registrations fees, hotel and per diem expenses to 16 Gainesville Fire Rescue fire fighters and four Suwannee County Fire Rescue fire fighters to attend the 2022 Florida HazMat Symposium to be held on January 18-21, 2022 in Daytona Beach, Florida. Robert Garbett seconded; motion passed unanimously.**

2. Hazmat First Responder Training Classes and Assessments -

Scott Koons, Executive Director, reported that two hybrid 160-hour Hazardous Materials Technician Classes with one of the classes being held in Gainesville and the other class being held in White Springs have commenced.

3. Dwayne L. Mundy Hazardous Materials Training Exercise - Full Scale

Chair Morgan reported that the Dwayne L. Mundy Hazardous Materials Training Exercise - Full Scale will be held in Gilchrist County on April 27, 2022. Chair Morgan stated that the Scenarios will involve an incident on a natural gas transmission line. He noted that the North Central Florida Regional Hazardous Materials Response Team Policy Board will discuss props that will be needed to conduct the exercise and exercise logistics at their meeting to be held on December 16, 2022 at 1:00 p.m.

3. Other First Responder Issues - None

VI. OTHER BUSINESS AND INFORMATION REQUESTS - None

VII. NEXT MEETING DATE AND LOCATION

Chair Morgan announced that the next meeting is scheduled to be held at the Gilchrist County Emergency Operations Center, Bell, Florida on February 17, 2022 at 10:00 a.m.

The meeting adjourned at 10:28 a.m.

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Shayne Morgan, Chair

2/17/22  
Date



# PROCLAMATION

## *HAZARDOUS MATERIALS AWARENESS WEEK FEBRUARY 21 - 27, 2022*

WHEREAS, the safe use of hazardous materials is essential to citizens, business, industry and local governments to maintain economic stability and the public health; and

WHEREAS, the North Central Florida Local Emergency Planning Committee recognizes the importance of protecting our communities from both accidental and deliberate releases of hazardous materials; and

WHEREAS, it is essential to increase community preparedness so that both public-sector and private-sector employees know how to safely protect themselves and those for whom they are responsible during an accidental or deliberate release of hazardous materials; and

WHEREAS, the North Central Florida Local Emergency Planning Committee offers free hazardous materials emergency response training for firefighters, emergency medical, law enforcement and other public safety personnel as well as free Shelter In-Place Train-the-Trainer classes for community groups, businesses, schools and the general public as a means of increasing safety in the event of a release; and

WHEREAS, citizens need to know that emergency responders, emergency management, all levels of government, schools and businesses are working together to ensure that our communities are as prepared as possible to protect all citizens from both accidental and deliberate releases of hazardous materials.

NOW, THEREFORE BE IT RESOLVED by the North Central Florida Local Emergency Planning Committee that:

**February 21 - 27, 2022 is hereby declared as Hazardous Materials Awareness Week in the north central Florida region.**

PASSED AND DULY ADOPTED by the North Central Florida Local Emergency Planning Committee at a regular meeting held on the 17th day of February 2022.

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Shayne Morgan, Chair

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David Peaton, Vice-Chair - Public Information

## North Central Florida Local Emergency Planning Committee:

### Emergency Planning and Community Right-To-Know Act



## North Central Florida Local Emergency Planning Committee

### Counties:

Alachua, Bradford,  
Columbia, Dixie,  
Gilchrist, Hamilton,  
Lafayette, Levy,  
Madison, Suwannee,  
Taylor, and Union  
Counties



[www.ncflepc.org](http://www.ncflepc.org)

## Emergency Planning and Community Right-to-Know Act

- EPCRA became law in 1986 after Bhopal, India
- State Emergency Response Commission (SERC) to oversee planning for hazmat emergencies
- Florida Division of Emergency Management provides State support



## What is an LEPC?

- Has the job of protecting the community from chemical spills
- Broad based membership
- Emergency plan
- Common Sense
- Staffed by Florida's Ten Regional Planning Councils



## LEPC Programs

- Providing access to chemical inventories to first responders and the public
- Hazmat exercises
- Emergency plans
- First Responder Training



## Mission Statement

- The North Central Florida Local Emergency Planning Committee has the responsibility to increase chemical emergency preparedness in our communities. This is accomplished through planning, increasing response capability and accident prevention.

## Mission Statement

Our tools include:

- planning,
- training,
- reviewing,
- exercising,
- offering How-to-Comply assistance,
- and educating the public.

## Annual Chemical Inventory Reporting (Section 312)

- Tier II chemical inventory forms
- Florida has electronic submission for reporting facilities and electronic access for emergency responders (ErPlan.net)



Safety  
Data  
Sheets



## How Your LEPC Can Help You?

- Hazmat Training
- Hazmat Exercises
- Compliance Assistance
- Emergency Planning
- Public Education
- Distribution Point for Emergency Response Guidebooks



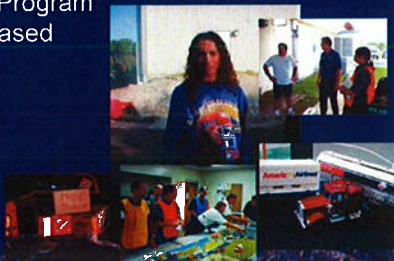
## LEPC Help - First Responder Training

- 29 CFR 1910.120(q) – Emergency Response Levels
- Awareness – Discovery (4-8 hr)
- Operations – Defensive (24 hr)
- Technician – Offensive (160 hr)
- Incident Commander (24+ hr)



## LEPC Assistance - Hazmat Exercises

- Homeland Security Exercise and Evaluation Program (HSEEP) Based Exercises:
- Table Top
- Functional
- Full-Scale



## Hands On Training



## Responders Need Access to Information

- Tier 2 Chemical Inventories and Contacts for EPCRA Section 312 Sites
- Hazards Analysis for EPCRA Section 302 Sites with Extremely Hazardous Substances in Amounts Greater than the Threshold Planning Quantity

## LEPC Assistance - Compliance Assistance For Facilities

- Facility Must Report Some Spills to State Watch Office Within 15 Minutes
  - most common violation
- Tier 2 Reports and Annual Registration
- Annual Coordination Meeting and Training



## LEPC Assistance - Emergency Planning

- Emergency Plan
- Hazards Analyses for sites with Extremely Hazardous Substances



## State Level Coordination Quarterly Meetings

- Training Task Force
- LEPC Staff and Chairs
- State Emergency Response Commission



## How Your LEPC Can Help You

- Hazmat Response Training for First Responders
- Hazmat Exercises
- Compliance Assistance
- Emergency Planning
- Public Education
- No Charge – already paid for by hazmat users

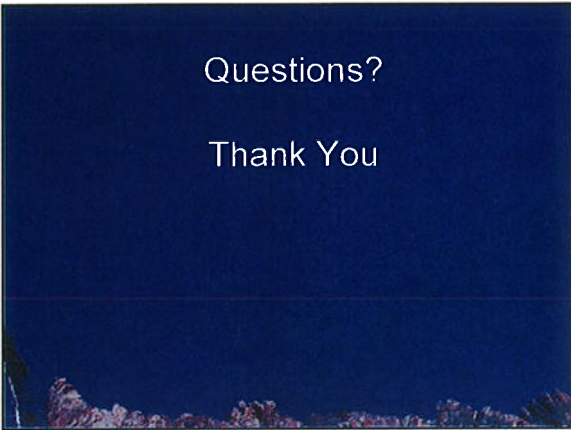


## LEPC Officers

- LEPC Chair: Shayne Morgan, FPEM, Columbia County Emergency Management
- LEPC Vice-Chair, Public Information: David Peaton, FPEM, Alachua County Emergency Management
- LEPC Vice-Chair, First Responders: Bruce Jordan, City of Madison Fire Rescue

Questions?

Thank You







**AGENDA  
NORTH CENTRAL FLORIDA  
REGIONAL HAZARDOUS MATERIALS TEAM POLICY BOARD**

Gilchrist County  
Emergency Operations Center  
3250 U.S. Highway 129 North, Bell, FL

February 17, 2022  
1:00 p.m.

Virtual Option  
Via Communications Media Technology

**To join the meeting from your computer, tablet or smart telephone:**

<https://us06web.zoom.us/j/87828025918?pwd=ZUU1WndQZFBRdmwxbFI3SDhRUhZlQQT09>

**Telephone Number:        929.205.6099**

**Meeting ID:                878 2802 5918**

**Passcode:                 553 475**

- I. Welcome, Roll Call, Introductions and Chair's Report
- II. Approval of December 16, 2021 Meeting Minutes\*
- IV. Ongoing Projects
- V. Other Business
- VI. Next Meeting Date and Location - May 19, 2022, White Springs, FL

\* Included in Packet

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**MINUTES  
NORTH CENTRAL FLORIDA  
REGIONAL HAZARDOUS MATERIALS RESPONSE TEAM POLICY BOARD**

Virtual Public Meeting  
Via Communications Media Technology

December 16, 2021  
1:00 p.m.

**MEMBERS PRESENT**

Robert Garbett, Vice-Chair  
Bruce Jordan  
Adam McCook  
Shayne Morgan, Vice-Chair  
Luke Waldron  
Sean Withers, Chair

**MEMBERS ABSENT**

Alachua County\*  
Bradford County\*  
Dixie County  
Gilchrist County  
Lafayette County\*  
Union County\*  
City of Lake City  
City of Starke\*

**GUESTS PRESENT**

William Bouie  
Christopher Leavit

**STAFF PRESENT**

Michael Escalante  
Scott Koons  
Lauren Yeatter

\*Inactive Status

**I. WELCOME, INTRODUCTIONS AND CHAIR'S REPORT**

Vice-Chair Shayne Morgan called the meeting to order at 1:04 p.m. He introduced himself and noted that a quorum was present.

Vice-Chair Morgan announced that Chief David McIntire, Gainesville Fire Rescue Hazardous Materials, has resigned his position on the North Central Florida Local Emergency Planning Committee and North Central Florida Regional Hazardous Materials Response Team, and has accepted a career advancement position out of state. He noted that Chief McIntire had served as the Training Task Force Chair for the North Central Florida Local Emergency Planning Committee and Chair of the North Central Florida Regional Hazardous Materials Response Team Policy Board.

**Motion: Robert Garbett moved to elect Chief Sean Withers, Gainesville Fire Rescue Hazardous Materials, as Chair of the North Central Florida Regional Hazardous Materials Response Team Policy Board for the remainder of the term expiring June 30, 2022. Bruce Jordan seconded; motion passed unanimously.**

**II. APPROVAL OF THE AUGUST 12, 2021 MEETING MINUTES**

**Motion: Bruce Jordan moved to approve the August 12, 2021 meeting minutes as written, circulated and revised. Robert Garbett seconded; motion passed unanimously.**

**III. ONGOING PROJECTS**

Chair Withers reported that Gainesville Fire Rescue had completed the purchase of the supplies and equipment for the TEAM training trailer located at Gainesville Fire Rescue.

Chair Withers reported that the North Central Florida Local Emergency Planning Committee approved scholarships for registrations fees, hotel and per diem expenses for 16 Gainesville Fire Rescue fire fighters and four Suwannee County Fire Rescue fire fighters to attend the 2022 Florida HazMat Symposium to be held on January 18-21, 2022 in Daytona Beach, Florida.

Team members discussed the Dwayne L. Mundy Hazardous Materials Training Exercise -Full Scale to be held in Gilchrist County on April 27, 2022. It was noted that the Exercise will include Scenarios involving an incident on a natural gas transmission line. Team members discussed props that will be needed to conduct the exercise and exercise logistics.

IV. OTHER BUSINESS - None

V. NEXT MEETING DATE AND LOCATION

Chair Withers announced that the next meeting is scheduled to be held at the Gilchrist County Emergency Operations Center, Bell, Florida on February 17, 2022 at 1:00 p.m.

The meeting adjourned at 1:49 p.m.

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Sean Withers, Chair

2/17/22  
Date