

**NORTH CENTRAL FLORIDA LOCAL  
EMERGENCY PLANNING COMMITTEE MINUTES**

Buckeye Florida  
Perry, Florida

February 21, 2003  
10:15 a.m.

**MEMBERS PRESENT**

Bill Brideson  
David Clanton  
David Donnelly, Alternate  
Donnie Land  
Ronnie McCardle, Alternate  
David Meurer  
Shayne Morgan for Jodi White  
Charles Pults  
Edye Rowell, Chair  
Catherine Sprigg, Alternate  
Ed Ward

**STAFF PRESENT**

Dwayne Mundy

**MEMBERS ABSENT**

Jim Barbera  
Stephen Bissonnette  
Allen Blanton  
Mike Brimeyer  
Roger Brower

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Alan Chandler  
Cliff Chapman  
William Coughlin  
William Dampier  
Hank Everett  
Joe Flanagan  
Dennis Fleetwood  
Curtis Franklin  
Nelson Green  
John Hudson  
Anne Jacob  
Gracie Kennedy  
Paul Kremer  
Murel McDonald  
John Mousa  
Betsy Perkins  
Douglas Prentiss  
Chad Reed  
Tommy Thomas  
Steve R. Truluck  
Ann Tucker  
Jerry Weinrich  
Roy Woods

**I. CHAIRMAN'S REPORT**

LEPC Chair Edye Rowell called the meeting to order at 10:15 a.m.. She welcomed everyone to the Buckeye Florida paper mill located near the City of Perry. She asked that everyone introduce themselves. She reported on the last LEPC Chair/staff and State Emergency Response Commission (SERC) meetings. Ms. Rowell also discussed attending the CHER-CAP exercise in Niceville as well as site safety rules.

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## II. APPROVAL OF NOVEMBER 18, 2002, MEETING MINUTES

**ACTION: It was moved by David Clanton and seconded by Charles Pults, to approve the minutes of the November 18, 2002, meeting as written. The motion carried unanimously.**

## III. FIRST RESPONDER ISSUES

There was additional discussion on the CHER-CAP exercise and the large number of both federal and state organizations that were involved. It was discussed that this LEPC is tentatively scheduled for the 2004 CHER-CAP exercise to be co-sponsored with the District 2 LEPC out of Tallahassee. The current scenario being discussed would involve the Gainesville, Tallahassee, Valdosta, Georgia, and Dothan, Alabama hazmat teams which are currently involved with the tri-state hazmat project. It was discussed that an exercise planning committee would be necessary to establish scenario and other aspects of the exercise. Dwayne Mundy expressed concern that to date that only \$8,000 has been made available to fund the CHER-CAP exercises and a great deal more staff time would be required.

The status of the expansion of the Regional Hazardous Materials Response team was reviewed. The LEPC discussed that a modified interlocal agreement has been prepared and will soon be distributed to the eight original member local governments for consideration of adoption. This revised interlocal would not require action by the city or county commissions of every team member for an additional local government to join.

Dwayne Mundy discussed the training classes conducted during the previous quarter using both HMEP and Regional Hazmat team training funds. Mr. Mundy added that a number of classes will be available through June and that it is uncertain if any funds will be available for the Regional Hazmat Team for the next fiscal year. Chair Edye Rowell discussed the Tri-state hazmat meeting held February 25 in Tallahassee. She said that the Division of Emergency Management would be looking at using the EMAC system as a mechanism for resolving legal issues involved with crossing a state line for emergency response purposes when a state of emergency has not been declared.

The activities of the Tallahassee and Jacksonville Regional Domestic Task Forces were discussed. The Tallahassee RDSTF exercise involves a terrorist attack at Doak Campbell stadium during a Florida-Florida State football game. The Jacksonville exercise scenario involves an attack at Alltel Stadium during an NFL football game.

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Dwayne Mundy reported that a chemistry class scheduled in Lake City has recently been cancelled due to a problem resulting in college credit not being available for students needing it for this class. After a discussion the LEPC voted to support sending a letter to Central Florida Community College asking that college credit be available when a fire college certified instructor teaches the class and that it should not matter the source of funding paying for the instructor.

**MOTION: It was moved by Charles Pults and seconded by Bill Brideson to send a letter to Central Florida Community College requesting recognition of college credit for classes funded by the Regional Hazmat Team. Motion passed unanimously.**

#### IV. PUBLIC INFORMATION ISSUES

The group discussed Florida hazardous materials awareness week which runs from February 23 through March 1, 2003. The group discussed that the LEPCs public outreach program has not completely focused on how to include terrorism concerns. It was discussed that making information available in telephone books was in important focus of the public outreach program of the LEPC. It was decided that next year more extensive activities should be planned for Hazmat Awareness Week.

Dwayne Mundy reported that presentations on the Regional Hazardous Materials Response Team have been given at the Florida Emergency Preparedness Association conference held in January in Daytona Beach and also at the National Institute for Government Innovation Disaster Management 2003 conference held in Las Vegas. Mr. Mundy reported that he taught a CAMEO ofm class at Fire Rescue East 2003 that was held in Jacksonville.

The LEPC discussed the ongoing efforts to have official LEPC shirts available for purchase by members. It was reported that white polo shirts with yellow LEPC logo will be available for purchase at \$25 each.

Steve Alley gave an update on the environmental compliance training activities of METRA-North. Mr. Alley stated that on March 12 there will be a presentation on EPA tools available to conduct vulnerability assessments and that might include a presentation involving solid waste.

#### V. PLANNING ISSUES

The LEPC discussed the options available for 2003 HMEP planning projects and selected Item A-2 which has its planning project for the year. This project

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#### V. PLANNING ISSUES

The LEPC discussed the options available for 2003 HMEP planning projects and selected Item A-2 which has its planning project for the year. This project

includes conducting both community and facility outreach seminars. It was decided to hold a Public Information Subcommittee meeting prior to the next LEPC meeting to get this project started.

**MOTION: It was moved by Charles Pults and seconded by David Donnelly to conduct a scope of work Item A-2 community and facility outreach seminars as the LEPC HMET planning project for 2003-2004. Motion carried unanimously.**

The update of the LEPC Plan was discussed. Dwayne Mundy reported that a draft of the plan must be submitted to the Department of Community Affairs prior to the end of June. He added that this means that the LEPC would need to take a look at the draft at its next meeting and have a meeting of the plan update committee prior to that.

#### VI. NOTIFICATIONS AND INFORMATION REQUESTS

Dwayne Mundy reported that ammonia and sulphur dioxide releases have been reported for the PCS Phosphate facility in White Springs. Mr. Mundy added that the ammonia release was estimated at 9,000 pounds and was one of the larger releases that have occurred in Florida.

#### VII. NEXT MEETING DATE AND LOCATION

It was decided that the next meeting of the LEPC would be held on May 16, 2003, at Progress Corporate Park in Alachua, if available.

The meeting was adjourned at 11:45 a.m. with the committee members and guests invited to tour the Buckeye emergency response truck parked outside of the meeting room.

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