

**NORTH CENTRAL FLORIDA LOCAL
EMERGENCY PLANNING COMMITTEE MINUTES**

Progress Corporate Park
Alachua, Florida

November 21, 2003
9:33 A.M.

MEMBERS PRESENT

Edye Rowell, Chair
Chad Bradt
William Brideson
Mike Brimeyer
Alan Chandler
Cliff Chapman
David Clanton
June Neats for William Dampier
John Hudson
Paul Kremer
Donnie Land
David Meurer
John Mousa
Betsy Perkins
Charles Pults
Catherine Sprigg
Ed Ward

VISITORS PRESENT

Chet Becker, AAG
Shayne Morgan, CCEM
Bob Snyder, NCFRPC
Pam Thornton, NFR Hospital
Frank Waters, SynQuest Labs.

MEMBERS ABSENT

Jim Barbera
Stephen Bissonnette
Allen Blanton
Roger Brower
William Coughlin
Hank Everett
Joe Flanagan
Dennis Fleetwood
Curtis Franklin
Nelson Green
Anne Jacob
Gracie Kennedy
Ronnie McCardle
Douglas Prentiss
Chad Reed
Donald Sessions
Tommy Thomas
Steve R. Truluck
Ann Tucker
Mike Urbank
Jerry Weinrich
Roy Woods

STAFF PRESENT

Dwayne Mundy

The meeting was called to order at 9:33 a.m. by Chair Edye Rowell.

I. CHAIRMAN'S REPORT

Chair Edye Rowell asked that everyone introduce themselves. Ms. Rowell stated that she missed the last State Emergency Response Commission meeting and that Dwayne Mundy, LEPC Chair/staff gave a summary on the SERC and training task force meetings

II. APPROVAL OF AUGUST 15, 2003, MEETING MINUTES

ACTION: It was moved by John Hudson and seconded by Cliff Chapman that the minutes of the August 15, 2003, LEPC meeting be adopted as written. The motion carried unanimously.

III. ADOPTION OF THE 2003 LEPC PLAN UPDATE

Dwayne Mundy reported that the LEPC Plan reviewed at the last meeting has been recommended by the Division of Emergency Management for approval by the State Emergency Response Commission. Mr. Mundy noted two minor changes reflecting comments received at the last meeting.

ACTION: It was moved by John Hudson and seconded by Charles Pults that the LEPC adopt the 2003 Update of the Emergency Response Plan. The motion carried unanimously.

Dwayne Mundy reported that the Hazards Analysis Summary Table included in the printed version of the Plan was not available on line.

IV. LEPC POLICY ON HAZARDOUS MATERIALS INCIDENT REPORTS.

The committee discussed that the list of followup spill reports needs to be updated. Dwayne Mundy reported that since the last update the gray area for what should be included on the list needed to be reviewed. The committee discussed a range of options for including on the list of releases maintained by the LEPC. It was noted that this list would not include every report received by the LEPC but that all reports would be available for public review.

ACTION: It was moved by John Hudson and seconded by Charles Pults that the LEPC maintain a release summary list that includes: (1) keeping releases on the list for one year after the Section 304 investigation is closed; (2) that the State Emergency Response

Commission list of incidents in District 3 should be distributed to the LEPC once a year; and (3) the summary list include only releases that are identified as being reportable under Section 304 or are being investigated as possibly reportable under Section 304. The motion carried unanimously.

V. PUBLIC INFORMATION ISSUES

The LEPC reviewed possible planning projects funded under HMEP. A number of possible projects were discussed as well as the fact that a majority of the options have already been done by the LEPC.

ACTION: It was moved by Charles Pults and seconded by John Hudson that the LEPC select Scope of Work A-7, Shelter in Place Education Enhancement. The motion carried unanimously.

A sub-committee was formed to work on this project. Members of the sub-committee include John Hudson, Edye Rowell, Charles Pults, David Clanton, Paul Kramer, Cliff Chapman, Catherine Sprigg, and Allison Keating.

The group discussed that a focus should be on critical and sensitive facilities. It was decided that staff would schedule a sub-committee meeting approximately one month prior to the February, 2004 LEPC meeting.

The group discussed the 2004 Hazardous Materials Spill Prevention Week. Staff reported that Florida's Hazardous Materials EPCRA Awareness Week would occur this year during the week that includes March 1st, which incidentally is also Hazardous Weather Awareness Week. Staff discussed that there is a large statewide effort aimed at Hazardous Weather Awareness Week and that 4,000 brochures have been received to distribute. It was noted that this is in contrast to the Hazardous Materials Week where a fax copy of the proclamation signed by the governor is sent to the LEPCs.

The LEPC decided that the 2004 Hazardous Materials Spill Prevention Week will not be held in conjunction with the Florida Hazardous Materials EPCRA Awareness Week and that the public information subcommittee would also meet in January to plan activities. Dwayne Mundy reported that the LEPC Polo shirts are in and will be available at the end of the meeting.

VI. FIRST RESPONDER ISSUES

Regional HazMat Team Chairman Cliff Chapman invited LEPC members to attend the Policy Board Meeting at 1:15 that day and also to stop by and see the first hazardous materials boot camp being conducted at the North Central Florida Regional Planning Council office. Mr. Chapman also reported that there will be a press conference in conjunction with the boot camp in order to announce the most recent EMPA Grant Award of \$143,400.

Edye Rowell reported on a meeting of the Tri-State HazMat Group held in Tallahassee on November 5th, 2003. She said that different approaches are being explored on hazmat responses occurring across lines. It was reported that the current EMAC System is setup to work with large incidents of scale involving a disaster declaration by a governor.

Shayne Morgan reported on the Columbia County hazardous materials exercise held on November 7th, 2003. He discussed a scenario that involved a truck with a hazardous materials release inside occurring within the sallyport gate of a private prison. Dwayne Mundy added that this exercise qualifies as the LEPC biennial exercise. He added that this does not preclude the LEPC from doing another exercise later this year.

Dwayne Mundy reported on the completion of the Hazardous Materials Emergency Responder Training Program and referred the committee to a list of 32 classes involving 346 students for a total of almost 9,000 hours. Mr. Mundy also announced that there are five chemistry books available and that the LEPC would pay tuition for any student wishing to be given a book and attend the fire college for their hazardous materials chemistry.

VII. OTHER BUSINESS AND INFORMATION REQUESTS

Dwayne Mundy reported on notifications and information requests received since the last meeting. He said the only out of the ordinary request involved the contaminated wells at the University of Florida for which the LEPC had no records.

VIII. NEXT MEETING DATE AND LOCATION

It was discussed that the February meeting is the meeting the LEPC traditionally conducts outside of Alachua County. Mr. Mundy stated that he has no firm arrangements at this time, however, has been discussing holding the meeting in Dixie County and touring the new Town of Cross City water treatment plant. Mr. Mundy added that this is one of the more technologically advanced small water treatment plants that he has run across on his site visits. Charles Pults offered PCS Phosphate in White Springs as a backup location.

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John Hudson reported that the annual TRANSCAER workshop at the Florida State Fire College will be held April 15, 16, and 17th and will include new multimedia tabletops as well as an air monitoring class from Texas A&M.

The LEPC meeting was adjourned at 11:14 a.m.

Chairman

Date

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