

**NORTH CENTRAL FLORIDA LOCAL EMERGENCY  
PLANNING COMMITTEE MINUTES**

Regeneration Technologies  
Alachua, Florida

Friday, November 19, 2004  
9:37 a.m.

**MEMBERS PRESENT**

Edye Rowell, Chair  
Kenneth Allen for David Donnelly  
Mike Brimeyer  
David Clanton  
Joe Flanagan  
Dennis Fleetwood  
Nelson Green  
Alison Keating for Stephen Bissonnette  
Paul Kremer  
David Meurer  
Ron Mills  
Shayne Morgan  
John Mousa  
Charles Pults  
Pam Thornton  
Steve Truluck  
Ed Ward  
Jerry Weinrich

**STAFF**

Dwayne Mundy

**MEMBERS ABSENT**

Allen Blanton  
Alan Chandler  
Cliff Chapman  
William Dampier  
Curtis Franklin  
John Hudson  
Anne Jacob  
Gracie Kennedy  
Donnie Land  
Murel McDonald  
Steve Miller  
Betsy Perkins  
Douglas Prentiss  
Chad Reed  
Penny Salsbury  
Donald Sessions  
Catherine Sprigg  
Rod Smith  
Tommy Thomas  
Mike Urbanek

Roy Woods

**GUESTS PRESENT**

Scott Holowasko  
Hank Rossell, Lake City Fire Department

**I. CHAIRMAN'S REPORT AND INTRODUCTIONS**

Chair Edye Rowell called the meeting to order at 9:37 a.m. She reported that due to hurricanes that the last State Emergency Response Commission and LEPC Chair's meetings were cancelled. Chair Rowell reported participating in the Tri-State Hazardous Materials Tabletop Exercise.

II. APPROVAL OF 20 AUGUST 2004, MEETING MINUTES

**ACTION:** It was moved by Nelson Green and seconded by David Meurer to approve the minutes of the 20 August 2004, meeting as written. The motion carried unanimously.

III. ADOPTION OF 2004 LEPC EMERGENCY PLAN UPDATE

Chair Rowell reported that the draft LEPC Plan has been approved by the Division of Emergency Management. The group discussed the minor changes that were made in this year's update.

**ACTION:** It was moved by Charles Pults and seconded by Shayne Morgan to adopt the changes as submitted to the 2004 LEPC Plan Update. The motion carried unanimously.

IV. SELECTION OF 2004-2005 HMEP PLANNING PROJECT

It was reported that an additional project has been added to the scope of work for the HMEP Planning Project. Chair Rowell reported that this is an item requested by this LEPC and is an outgrowth of the Tri-State Hazmat planning efforts since 2001. Dwayne Mundy reviewed the specifics of the scope of work. The LEPC selected the Tri-State Hazmat Project as its 2004-2005 HMEP planning project.

V. FIRST RESPONDER ISSUES

First Responder Vice-Chairman Nelson Green brought up the topic of first responder issues. Dwayne Mundy reported on the status of the Emergency Responder Training Program. He reviewed both the budget and the scheduling and selection of classes for the current fiscal year, which will run through September 30, 2005. There was interest in learning when the Division of Emergency Management will be rescheduling the CAMEO fm and OERIS train the trainer classes.

Cliff Chapman gave a report on the update of the Regional Hazardous Materials Response Team. He stated the Team was top ranked for this year's grant application, the last year's application has been completed and that work is underway on kicking off the new grant execution. He invited everyone to attend a press conference being held at the Regional Planning Council at 2:30 p.m. today. Nelson Green reported on receiving the Hazardous Materials Regional Hazmedic Response Trailer. He explained the scope of the responsibilities and the additional margin of safety which this brought to emergency response.

The after action report of the Tri-State Hazmat Exercise was discussed. It was noted that a full scale Tri-State exercise should be considered the following fiscal year after the completion of this year's mutual aid agreement process.

Dwayne reported that the LEPC and Regional Hazmat Team are helping him organize a hazardous materials team competition which was originally envisioned to be held at Fire Rescue East. He said there would be a conference call later today to discuss this event.

The group discussed that the Emergency Management Grant includes money to conduct at least three hazmat boot camps. It was decided that the first boot camp should be held during the last week of January as part of Hazardous Materials Awareness Week. The additional two classes should be held in March and February on different shifts.

## VI. PUBLIC INFORMATION ISSUES

Vice-Chairman of Public Information Charles Pults began the discussion of this topic. Mr. Pults announced that 2005 Hazardous Materials Awareness Week is coming up. Mr. Pults proposed that LEPC members take a copy of the proclamation to their local city and county commissions. It was noted that the messages of this year's proclamation was that free training is available for emergency responders and free shelter-in-place train the trainer classes are available for the general public and others.

It was announced that the press conference would be held today at 2:30 p.m. at the Regional Planning Council office. Chair Rowell presented the LEPC with the plaque awarded in recognition of being runner-up in the 2004 Chemical Education Foundation Community Safety Awards.

Allison Keating reported that METRA has been inactive over the last three months. Dwayne Mundy added that his hazardous waste compliance assistance program is gearing up again and that a couple of regional seminars will be conducted in coordination with METRA.

## VII. OTHER BUSINESS AND INFORMATION REQUESTS

Reports from the State Warning Point on the Murphree Water Plant and Goldkist Poultry methanol release were discussed. The group discussed how the Chlorine Institute in Washington, D.C. received erroneous information regarding the evacuation of Alachua County schools.

VIII. MEETING SCHEDULE

Chair Rowell pointed out that the February meeting is traditionally the time the LEPC meets somewhere other than Alachua County. Charles Pults volunteered to host the meeting at PCS Phosphate in Hamilton County if there were no other offers. The next meeting date was tentatively scheduled to be held at PCS Phosphate on February 18, 2005 to begin at 10:30 a.m.

The meeting was adjourned at 10:47 a.m.

---

Chairman

---

Date

C:\Documents and Settings\Carol L\Local Settings\Temporary Internet Files\OLK54\LEPC minutes - 19 nov2004.wpd