

**NORTH CENTRAL FLORIDA LOCAL EMERGENCY
PLANNING COMMITTEE MINUTES**

Alachua County EOC
Gainesville, Florida

Friday, 15 August, 2008
10:30 a.m.

**MEMBERS
PRESENT**

Edye Rowell, Chair
Ian Dyer
Joe Flanagan
Keith Godwin
Scott Holowasko
Brian Johns
Melissa Jones
Paul Kremer
Rodger Mallard
David Meurer
Ron Mills
Shayne Morgan
John Mousa
Dan Smith for
Donald Sessions
Steve Truluck
Ed Ward
Robyn Gedeon for
Doug White

MEMBERS ABSENT

Mike Brimeyer
David Clanton
David Donnelly
Nelson Green
John Hudson
Brian Johns
Gracie Kennedy
Keith McInnis
Charles Pults
Alton Scott
Kimberly Thomas

STAFF

Dwayne Mundy

GUESTS

Scott Garner, Dixie EM
Sylvia Ifft, FDLE &
NFRDSTF (District 2)
David Clanton, Lake City
Frank Armijo, Lake City FD

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The meeting was called to order at 10:42 a.m.

I. CHAIRMAN'S REPORT AND INTRODUCTIONS

Chairman Edye Rowell called the meeting to order and asked everyone to introduce themselves. Former LEPC member Dave Clanton welcomed the LEPC to the City of Lake City's Price Creek Water Treatment Plan. Ms. Rowell reported on the most recent meetings of the Training Task Force, LEPC Chair and staff, and State Emergency Response Commission meetings.

II. APPROVAL OF 9 MAY 2008, MEETING MINUTES

Action: **It was moved by Shayne Morgan and seconded by Ed Ward that the minutes of the 9 May 2008 LEPC meeting be approved as written. The motion was approved unanimously.**

III. LEPC MEMBERSHIP AND ELECTION OF OFFICERS FOR JULY 2008 - JUNE 2010

The LEPC reviewed the recently updated membership list. The Nominations Subcommittee gave a report on the recommendations for Chairman, Vice-Chair of First Responders and Vice-Chair of Public Information. There were no additional nominations made from the floor.

Action: **It was moved by Roger Mallard and seconded by David Meurer that the follow slate of officers be elected by acclamation.**

- **Ron Mills - Chairman**
- **Shayne Morgan - Vice Chair of Public Information**
- **Gracie Kennedy - Vice Chair of First Responders**

The motion was approved unanimously.

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Next, the group discussed potential nominees needed to cover all 18 occupational categories and all eleven counties. Vacant categories currently include: State and Local elected officials, law enforcement and Print Media.

IV. FIRST RESPONDER ISSUES

The LEPC discussed receiving access to Tier Two data stored in E-Plan. The data has been made available to the approximate 30 State Funded Regional Hazmat Response Teams. The next stage of distribution includes adding LEPC staff or Chair, followed by county emergency management, who would initially be authorized to download data directly from E-Plan over the internet. In the future, those two groups will authorize new users to being authorized to download data directly.

Dwayne Mundy reported that the training classes for the fiscal year are coming to an end. The LEPC is offering both Awareness Level and Train-the-Trainer classes based upon the updated Florida Awareness Level training materials. Dan Smith discussed the upcoming Hazmat IQ class being held in Gainesville on September 3, 2008.

The group discussed hazmat boot camp expansion that is being planned in order for the LEPC to be able offer the IAFF 160 Hour Technician Class and have that recognized through the Florida State Fire College.

V. PUBLIC INFORMATION ISSUES

Plans for the 2009 Hazard Materials Awareness Week were discussed. The group discussed various opportunities for doing outreach activities with local emergency responders and management. The week is January 18-24, 2009 and does not conflict with the annual conferences of the Florida Emergency Preparedness Association (FEPA) or Fire Rescue East (FRE).

Dwayne Mundy reported that as part of an HMEP outreach project, a presentation on "Helping Florida Businesses Survive Disasters" follows this meeting. This seminar will target businesses using hazardous materials and will include the following topics:

- Florida Business Disaster Survival Kit prepared by the Tampa Bay Regional Planning Council for the Florida Division of Emergency Management. (Shayne Morgan)
- BusinessSafe, a new web based counter-terrorism initiative to provide Florida's businesses with timely and relevant information prepared by the Florida Department of Law Enforcement for the Florida's Regional Domestic Security Task Forces. (Sylvia Ifft)
- National Incident Management System (NIMS) overview for businesses, based upon the flyer being developed by the State Emergency Response Commission. (Dwayne Mundy)
- An overview of the role of the LEPC as a resource for "Increasing Chemical Safety in Our Communities." (Dwayne Mundy)

A seminar on proper hazardous waste and used oil management will follow that seminar today. The hazardous waste seminar is being given by Pam Fellabaum from the Florida Department of Environmental Protection.

VI. OTHER BUSINESS AND INFORMATION REQUESTS

Shayne Morgan invited the LEPC to attend the Columbia County Safety Expo being held on October 11, 2008 at the Columbia County Fair Grounds. He added that the LEPC would have its Shelter In-Place Doll House on display.

VII. NEXT MEETING DATE AND LOCATION

It was suggested that the next meeting be held at the new EOC in Gilchrist County on November 14, 2008.

The meeting was adjourned at 11:33 a.m.

Chairman

Date

N:\LEPC minutes 15 August 2008.wpd

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