

**NORTH CENTRAL FLORIDA LOCAL EMERGENCY
PLANNING COMMITTEE MINUTES**

Alachua County EOC
Bell, Florida

Friday, 14 November, 2008
10:30 a.m.

**MEMBERS
PRESENT**

Edye Rowell, Chair
Ian Dyer
Scott Garner
Keith Godwin
Brian Johns
Gracie Kennedy
Paul Kremer
David Meurer
Ron Mills
William Careccia, Alt.
Shayne Morgan
Charles Pults
Edye Rowell
Alton Scott
Kimberly Thomas
Ed Ward
Doug White

MEMBERS ABSENT

Mike Brimeyer
David Donnelly
Joe Flanagan
Scott Howasko
John Hudson
Sylvia Ifft
Melissa Jones
Rodger Mallard
Keith McInnis
John Mousa
Donald Sessions
Steve Truluck

STAFF

Dwayne Mundy

GUESTS

Bill Ellis, PCS Phosphate
Carlos Perez, GCFR
Verne Riggall, HSF
Dave Foulks, FI Gas Trans.
Carlton Tunsil, LCFD
Jaime Montes, Voltaix, LLC
Frank Armijo, Lake City FD

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The meeting was called to order at 10:30 a.m.

I. CHAIRMAN'S REPORT AND INTRODUCTIONS

Chairman Ron Mills welcomed everyone to the new Gilchrist County Emergency Operations Center. He asked that everyone introduce themselves. Dwayne Mundy gave a report on the recent meetings of the State Emergency Response Commission Subcommittee on Training, LEPC Chair and staff, and State Emergency Response Commission meetings.

Action: It was moved by Charles Pults and seconded Dr. Dave Meurer to send a letter to the State Emergency response commission supporting allowing facilities to make electronic submittals of Tier Two information. The motion passed unanimously.

II. APPROVAL OF THE 15 AUGUST 2008, MEETING MINUTES

Action: It was moved by Shayne Morgan and seconded by Ed Ward that the

minutes of the 15 August 2008 LEPC meeting be approved as written. The motion was approved unanimously.

III. LEPC MEMBERSHIP REVIEW AND REVISION OF OCCUPATIONAL CATEGORIES

Dwayne Mundy reviewed the current membership of the LEPC and noted that progress has been made since the last meeting in filling required categories. Mr. Mundy noted that State Elected Official and Print Media are the two remaining categories to be filled.

The LEPC discussed whether or not there is a need for additional occupational categories. The LEPC concluded that its goals should be to fill all of the existing categories and opposed adding any other additional required categories.

It was discussed that any additional categories under State Emergency Response Commission Guidelines as well as the Federal Law mandated by the Emergency Planning and Community Right to Know Act direct that any additional categories be placed in the Interested Citizens category.

The group also discussed that the Elected State Official category is an important one to fill because of the statewide support by the Legislature that may be needed to maintain the LEPC program. Dwayne Mundy added that at the recent EPA Region IV conference, the importance of having support by state elected official was listed as a common weakness among LEPC's in region IV.

Action: It was moved by Shayne Morgan and seconded by Charles Pults that the LEPC direct staff and the Chair to oppose the addition of any new categories. The motion carried unanimously.

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IV. FIRST RESPONDER ISSUES

Dwayne Mundy gave an update on the progress being made with the distribution of Tier Two data using the E-Plan system. He reported that under the staged implementation process it is anticipated that in January that both counties and the LEPC will be able to authorize new users be added to the system.

The development of HazMedic Standards by the Subcommittee on Training was discussed. It was noted that these standards primarily address EMS support to HazMat teams.

It was reported that there is an increase of 70% in the amount of funds available to support hazardous materials emergency response training. The expansion of the hazardous materials boot camp is being addressed again and will be discussed following this meeting by the Regional Hazardous Materials Response Team Policy Board.

V. PUBLIC INFORMATION ISSUES

Public information Vice-Chair Shayne Morgan reported that a number of activities are under way for Hazardous Materials Awareness Week 2009. This week, January 18-24, 2009, does not conflict with either the Florida Emergency Preparedness Association Annual Conference or Fire Rescue East. Ideas were discussed for various activities that could be held during Hazardous Materials Awareness Week.

The various HMEP planning projects, possibilities were discussed. It was concluded that the outreach seminars conducted during last year have increased the number of requests for such seminars during this current fiscal year.

Action: It was moved by Charles Pults and seconded by Alton Scott to select scope of work #2 as the HMEP planning project for this fiscal year. The motion was approved unanimously.

The LEPC discussed progress on moving toward paperless meeting packages by making information available via the LEPC website and/or email.

VI. OTHER BUSINESS AND INFORMATION REQUESTS

Doug White reported that the EPA now has a Federal Onscene Coordinator stationed in Florida. It was decided that he should be invited to attend our next LEPC meeting.

Florida Gas Transmission Company reported that there is a 25% increase in capacity expansion underway. Dave Foulks was invited to join the LEPC as a way of increasing the knowledge, awareness and safety of this hazardous materials transportation project.

Charles Pults introduced Bill Ellis who will be taking his place after he retires in March 2009. The Lake City Fire Department reported that they have a new MultiRae air monitoring device and was interested in participating in any training or exercises.

VII. NEXT MEETING DATE AND LOCATION

It was discussed that some local governments are starting to adopt a 4 day work week as a means of saving money. The LEPC decided to move its meetings from Friday to the third Thursday in the second month of the quarter.

Action: It was moved by Charles Pults and seconded by Scott Garner to move the LEPC meetings to the third Thursday of the second month of the quarter. The motion passed unanimously.

It was also decided that all LEPC meetings should begin at 10:00 a.m..

The next LEPC meeting was scheduled for February 19, 2009 at PCS Phosphate if available.

The meeting was adjourned at 12:05 p.m..

Chairman

Date

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